



**Georgetown County
Planning and Development
Zoning Division**

120 Broad Street
Georgetown, SC 29440

Phone: (843) 545-3158
Fax: (843) 545-3299

SIGN PERMIT APPLICATION

DATE OF APPLICATION: _____ **PERMIT #** _____

TYPE OF SIGN PERMIT: ____ **BUILDING** ____ **WALL** ____ **MAIN ID** ____ **TEMPORARY**

PROPERTY INFORMATION:

TMS#: _____ **ZONING CLASSIFICATION** _____

NAME/TYPE OF BUSINESS: _____

LOCATION OF BUSINESS: _____

PROPERTY OWNER OF RECORD:

PROPERTY OWNER'S NAME: _____

PROPERTY OWNER'S ADDRESS: _____

PHONE #: _____ **CELL #:** _____ **FAX #:** _____

E-MAIL ADDRESS: _____

OWNER SIGNATURE _____ **DATE** _____

APPLICATION INFORMATION (if different from owner):

APPLICANT NAME: _____

APPLICANT'S ADDRESS: _____

PHONE #: _____ CELL #: _____ FAX #: _____

E-MAIL ADDRESS: _____

CONTRACTOR INFORMATION (if different from applicant):

CONTRACTOR'S NAME: _____

CONTRACTOR'S ADDRESS: _____

PHONE #: _____ CELL #: _____ FAX #: _____

E-MAIL ADDRESS: _____

SUBMITTAL INFORMATION REQUIRED FOR PERMANENT SIGNS ONLY:

Two (2) scaled site plans indicating current property lines, building location, parking lots, curb cuts, easements, and proposed location of the sign.

Two (2) scaled plan indicating the existing sign location and the proposed sign location including dimensions of overall sign, total sign face, proposed materials, proposed installation, and illumination type (internal or external, if applicable).

Estimate cost of construction of sign. _____

Number of sign existing on site currently _____

Square footage of existing signs. _____

Location of Existing signs on site. _____

One (1) engineer plan, if sign exceeds 32 square feet, indicating the sign meets or exceeds wind load of 130 mph in any directions.

Two (2) lighting / electrical plans detailing the type of lighting proposed (internal or external), electric connections points, and verification of break away construction in traffic hazard zones or areas.

Two (2) landscape plans indicating the location, number, and type of plant species being installed.

If you need assistance with this application, please call our office at 843-545-3158.

Please submit the completed application along with the required submittals and fee to Georgetown County Zoning, 120 Broad Street, Georgetown, SC. 29440.

Site visits to the property, by County employees, are essential to process this application. The owner\applicant as listed above, hereby authorize County employees to visit and photograph this site as part of the application process.

*****Please allow a minimum of 3 business days for review.*****

I hereby certify that I have read and understand the above. All information provided on this application is correct and true.

_____ DATE: _____
APPLICANT SIGNATURE

ZONING DEPARTMENT APPROVAL: _____ **DATE:** _____

*****USE OR OCCUPANCY OF A BUILDING BEFORE A CERTIFICATE OF OCCUPANCY IS ISSUED IS UNLAWFUL AND SUBJECT TO LEGAL ACTION BY GEORGETOW COUNTY.*****