



**Georgetown County, South Carolina**

129 Screven Street, Room 202

Post Office Drawer 421270

Georgetown, SC 29442-1270

(843) 545-3082 • Fax (843) 545-3500

E-Mail • [purch@georgetowncountysc.org](mailto:purch@georgetowncountysc.org)

Website • <http://www.georgetowncountysc.org>

**INVITATION FOR BIDS (IFB)**

BID NUMBER: 09-024

ISSUE DATE: Friday, March 13, 2009

**OPENING DATE: Wednesday, April 1, 2009**

**OPENING TIME: 3:00 PM (Eastern Time)**

Bid Opening Location: Georgetown County Courthouse, Room #201, (Small Conference Room)

Site Visit: Voluntary, by appointment only

**PROCUREMENT FOR: Pick up and Disposal of Household Hazardous Waste Materials**

Commodity Code(s): 96826

Subject to the conditions, provisions and the enclosed specifications, sealed bids will be received at the location and time stated herein and will be publicly opened and read.

**MAILING ADDRESS:**

County of Georgetown  
Post Office Drawer 421270  
Georgetown SC 29442-1270  
Attn: Purchasing

**STREET ADDRESS:**

Georgetown County Courthouse  
129 Screven Street, Room 202  
Georgetown SC 29440-3641  
Attn: Purchasing

**IMPORTANT OFFEROR NOTES:**

1. Bid Number & Title must be shown on the OUTSIDE of the package.
2. DHL, UPS and Federal Express do NOT guarantee delivery to Georgetown, SC before 4:30 PM Eastern Time on Next Day Service.
3. If this bid was downloaded from the web-site, you must register a contact name, company name, fax and/or e-mail with the Purchasing Office as below to ensure your name will be added to the contact list for future amendments and addenda.

**Purchasing Contacts:**

**David Rodgers**

**Ann Puckett**

Phone (843)545-3076

(843)545-3083

Fax: (843)545-3500

(843)545-3500

E-mail: [purch@georgetowncountysc.org](mailto:purch@georgetowncountysc.org)

This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.

**Time Line: Invitation for Bid #09-024**

<b>Item</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Date of Issue:</b>	Friday, March 13, 2009	n/a	n/a
<b>Pre-Bid Conference:</b>	(none)	n/a	n/a
<b>Inquiry Cut-Off Time:</b>	Monday, March 23, 2009	3:00PM ET	Room 202
<b>Bid Delivery Cut-Off Time:</b>	Wednesday, April 1, 2009	3:00PM ET	Room 202
<b>Bid Opening:</b>	Wednesday, April 1, 2009	3:00PM ET	Room 201

**Bid #09-024**  
**Pickup and Disposal of Household Hazardous Waste Material**  
**Requirements and Specifications**

The Georgetown County, South Carolina Public Services Department, Environmental Services Solid Waste Landfill is soliciting sealed bids for a contractor to provide **Pickup and Disposal of Household Hazardous Waste Material**

- 1) All work will be performed at the Georgetown County Solid Waste Landfill, Hazardous Household Waste Building located at 201 Landfill Road, (off Browns Ferry Road/SC-51) Georgetown, SC.



- 2) The items and estimated quantities are included in Exhibit A to this IFB.
- 3) Service will be performed on an as required basis, which is likely to be once per year, and no more than two times per year.

- 4) The bid price shall include travel, and operator time packing and loading material.
- 5) The successful bidder must have all applicable Federal, State and local permits required for pickup and disposal of household hazardous waste materials.
- 6) Site Inspection: OPTIONAL by prior appointment.

Contact: Ms Christa Williams at (843)545-3452.

- a) The bidder is expected to have become familiar with and take into consideration, site conditions which may affect the work.
- b) Each bidder shall acquaint themselves thoroughly as to the character and nature of the work to be done. Each bidder furthermore shall make a careful examination of the site of the work and inform themselves fully as to the difficulties to be encountered in performance of the work.
- c) No plea of ignorance of conditions that exist or may hereafter exist on the site of the work, or difficulties that may be encountered in the execution of the work, as a result of failure to make necessary investigations and examinations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all the requirements of the contract documents and to complete the work for the consideration set forth therein, or as a basis for any claim whatsoever.
- d) Insofar as possible, the Contractor, in carrying out their work, must employ such methods or means as will not cause interruption of or interference with the work of any other Contractor, or County personnel at the site.

**Instructions for Bidders**  
**Bid #09-024**  
**Pickup and Disposal of Hazardous Household Waste Material**

1. Written sealed public bids for a Term Contract to provide **Pickup and Disposal of Hazardous Household Waste Material** shall be received in the Purchasing Office, Second Floor, Room 202, 129 Screven Street, Georgetown, SC until the cut-off time shown in the bid timeline on page (2) of this document. Bids will then be publicly and promptly opened at the designated time by the Purchasing Officer. Bids that are not in the Purchasing Officer's possession prior to the stated opening date and time will be considered **NON RESPONSIVE** and returned unopened. An official authorized to bind the offer must sign all proposals submitted.
2. Two (2) photocopies and one (1) unbound, reproducible ORIGINAL of bids must be submitted in a sealed envelope and clearly marked as follows:

**OFFEROR'S NAME**  
**BID ITEM NAME**  
**BID NUMBER**
3. No Bidder may submit more than one bid. Multiple bids for different manufacturers but represented by the same firm will not be accepted. Bids offered directly from manufacturers shall indicate if a local dealer/representative will be involved.
4. Withdrawal Of Bid  
No Bidder may withdraw a bid after the date and hour set for the opening. A Bidder may withdraw a bid any time prior to expiration of the period during which bids may be submitted by a written request signed in the same manner and by the same person who signed the Proposal.
5. Faxed or E-mailed bids will not be accepted by Georgetown County.
6. If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact the purchasing office soon as possible.
7. Any deviations from the specifications or modification of this bid and any extra or incidental work or reductions in work shall be set forth in writing and signed by both parties prior to making such change. Any increase or decrease in the bid price resulting from such change shall be included in writing.
8. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid.
9. The County reserves the right to reject any or all bids, waive any informality in bids and accept in whole or in part such bid or bids as may be deemed in the best interest of the County. Georgetown County reserves the right to reject any bid submitted, at sole option that the vendor may not be able to meet the service requirements of the bid.
10. Affirmative Action: The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.

11. Georgetown County has a 2% local vendor preference by ordinance. See the RESIDENCE CERTIFICATION FOR LOCAL PREFERENCE form attached for details.
12. Bidders must clearly mark as "confidential" each part of their bid which they consider to be proprietary information that could be exempt from disclosure under section 30-4-40, Code of Laws of South Carolina 1976, as amended (Freedom of Information Act). If any part is designated as confidential, there must be attached to that part an explanation of how this information fits within one or more categories listed in section 30-4-40. The County reserves the right to determine whether this information should be exempt from disclosure and no legal action may be brought against the County or its agents for its determination in this regard.
13. Nothing herein is intended to exclude any responsible vendor, his product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.
14. This Invitation for Bid covers the estimated requirements to provide **Pickup and Disposal of Household Hazardous Waste Material** or the Georgetown County Environmental Services Department. The purpose is to establish a Term Contract with firm pricing and delivery under which the department may place orders as needed. The right is reserved to extend the use of this contract to any County Department.
15. **TERMS OF AGREEMENT / RENEWAL**  
The initial term of this contract shall be for a period of one (1) calendar year, effective from date of contract award. The County reserves the right, at its sole option, to renew the contract for four (4) additional consecutive terms, contingent upon satisfactory performance in the prior period.
16. **PRICE ESCALATION/DE-ESCALATION:**  
Prices are to remain firm for one twelve month contract period. In subsequent terms, the contractor may request, in writing at least sixty (60) days in advance of the contract ending date, an increase/decrease in pricing. Should the County elect to exercise the option to renew the contract for year(s) two, three, four, and five, the contract prices for the additional years shall not exceed the percentage increase/decrease of the "Services" category of the CPI-W SECTION OF THE COMSUMER PRICE INDEX of the United States Bureau of Labor Statistics for the latest twelve month for which statistics are available. Should the price change be granted and the County elects to renew the contract, the purchase order will reflect the changes.
17. Bids must be made on Proposal or Bid Form furnished or will be rejected. Proposals shall be typewritten or written in ink on the form prepared by the County. The person signing the bid shall initial all corrections or erasures.
18. Deadline For Questions  
It shall be the vendor's responsibility to contact the Purchasing Department with questions regarding this solicitation, **in writing**, no later than the date indicated in the Bid Timeline on page -2- of this document. Inquiries received after this date and time will not be considered. Verbal questions are not permitted. Written questions only must be faxed or e-mailed to:  
David Rodgers, Senior Buyer  
Fax: (843) 545-3500  
E-mail: [purch@georgetowncountysc.org](mailto:purch@georgetowncountysc.org)

19. Insurance

The successful bidder shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the County by the bidder, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the bidder for the duration of the contract period; for occurrence policies.

a. General Liability

Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability form including Products/Completed Operations.

1. Minimum Limits

General Liability:

\$1,000,000 General Aggregate Limit

\$1,000,000 Products & Completed Operations

\$1,000,000 Personal and Advertising Injury

\$1,000,000 Each Occurrence Limit

\$50,000 Fire Damage Limit

\$5,000 Medical Expense Limit

b. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the bidder, his agents, representatives, employees or subcontractors.

1. Minimum Limits

Automobile Liability:

\$1,000,000 Combined Single Limit

\$1,000,000 Each Occurrence Limit

\$5,000 Medical Expense Limit

c. Workers' Compensation

Limits as required by the Workers' Compensation Act of SC. Employers Liability, \$1,000,000.

d. Owners' & Contractors' Protective Liability

Policy will be in name of County. Minimum limits required are \$1,000,000.

e. Professional Liability

Minimum limits are \$1,000,000 per occurrence.

f. Coverage Provisions

1. All deductibles or self-insured retention shall appear on the certificate(s).
2. The County of Georgetown, its' officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
3. The offeror's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
5. All coverage for subcontractors of the bidder shall be subject to all of the requirements stated herein.

6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.
8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
9. The bidder shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its' behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
10. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from County's Risk Officer.

20. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the County, its officials, employees, agents, and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

21. Condition of Items

All items shall be new, in first class condition, including containers suitable for shipment and storage, unless otherwise indicated herein. Verbal agreements to the contrary will not be recognized.

22. Workmanship and Inspection

All work under this contract shall be performed in a skillful and workmanlike manner. The County may, in writing, require the Contractor to remove any employee from work that the County deems incompetent or careless.

Further, the County may, from time to time, make inspections of the work performed under this contract. Any inspection by the County does not relieve the Contractor from any responsibility regarding defects or other failures to meet the contract requirements.

23. Method of Payment

Upon delivery and acceptance of the service, the contractor shall submit an invoice, detailing the appropriate charges. Upon receipt of invoice and upon final inspection and acceptance of the service, the County will render payment within thirty (30) days. Invoices shall be submitted to:

County of Georgetown  
Accounts Payable  
P.O. Box 421270  
Georgetown, SC 29442-1270

Individual contractors shall provide their social security numbers, and proprietorships, partnerships, and corporations shall provide their federal employer identification number on the pricing form.

#### 24. Assignment of Contract

This contract may not be assigned in whole or part without the written consent of the Purchasing Officer.

#### 25. Termination

Subject to the provisions below, the contract may be terminated by the County upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval of the County until said work or services are completed and accepted.

##### a. Termination for Convenience

In the event that this contract is terminated or canceled upon request and for the convenience of the County, without the required thirty (30) days advance written notice, then the County shall negotiate reasonable termination costs, if applicable.

##### b. Termination for Cause

Termination by the County for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

##### c. Termination Due to Unavailability of Funds in Succeeding Fiscal Years

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be canceled and the contractor shall be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

#### 26. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

#### 27. Applicable Laws

This Agreement shall be governed by, and construed in accordance with, the laws of the State of South Carolina, U.S.A.

#### 28. Claims and Disputes:

All claims, disputes and other matters in question between parties arising out of, or relating to, this Agreement, or the breach thereof, shall be decided in the Circuit Court of the Fifteenth Judicial circuit in Georgetown County, South Carolina. By executing this Agreement, all parties specifically consent to venue and jurisdiction in Georgetown County, South Carolina and waive any right to contest jurisdiction and venue in said Court.

#### 29. Rights of County

The County reserves the right to reject all or any part of any bid, waive informalities and award the contract to the lowest responsive and responsible bidder to best serve the interest of the County.

#### 30. Award of Bid

In determining the lowest responsive and responsible bidder, in addition to price, there shall be considered the following:

- (a) The ability, capacity and skill of the bidder to perform the contract.
- (b) Whether the bidder can perform the contract within the time specified, without delay of interference.
- (c) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (d) The quality of performance on previous contracts.

- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
- (f) The sufficiency of the financial resources to perform the contract to provide the service.
- (g) The quality, availability and adaptability of the supplies or contractual services to the particular use required.
- (h) The ability of the bidder to provide future maintenance and service.
- (i) The discount terms and conditions of the bid.
- (j) Delivery time.
- (k) Whether the bidder is in arrears to the County on debt or contract or is a defaulter to the County or whether the bidder's county taxes or assessments are delinquent.
- (l) Such other information as may be secured by the County Purchasing Office having a bearing on the decision to award the contract. If an apparent low bidder is not awarded a contract for reasons of non responsibility, the Purchasing Officer will so notify the bidder and will have recorded the reasons in the contract file.

31. Notice of Award

A *Notice of Intent to Award* will be mailed to all respondents.

32. Protest

Bidders may refer to Sections 2-67, 2-73, and 2-74 of Ordinance #2000-39, also known as the Georgetown County, South Carolina Purchasing Policy to determine their remedies concerning this competitive process. The failure to be awarded a bid shall not be valid grounds for protest.

33. Debarment

By submitting a bid, the bidder is certifying that he is not currently debarred by the County from bidding. A copy of the County's debarment procedure in accordance with Section 2-68 of Ordinance #2000-39, also known as the Georgetown County, South Carolina Purchasing Policy is available upon request.

34. Firm Pricing for County Acceptance

Bid price must be firm for County acceptance for 90 days from bid opening date. "Discount from list," bids are not acceptable unless specifically requested.

35. Quotations to be F.O.B.: Destination

Quote F.O.B.: Destination for this competitive sealed bid. As an alternate, show exact cost for delivery.

36. Unit Prices and Extension

Bid unit price on quantity specified -- extend and show total. In case of errors in extension, unit prices shall govern. Bids subject to unlimited price increases will not be considered.

37. Mobilization After Notice to Proceed

Bid must show the number of days required to mobilize after receiving a Notice to Proceed under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promised may cause bid to be disregarded. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.

38. Permits

It shall be the responsibility of the contractor to comply with County Ordinances by securing the necessary permits. Building contractors working with Georgetown County must secure a Contractor's License from the Building Department. Work within the Georgetown City Limits may require a City Business License.

39. Environmental Management:

Vendor/Supplier/Contractor will be responsible for complying with all federal, state and local environmental regulations relating to transportation, handling, storage, spillage and any other aspect of providing the services specified herein, as applicable.

40. Bid Tabulation Results

Vendors wishing to view the bid tabulation results may visit the Georgetown County, SC web-site at: <http://www.georgetowncountysc.org>. Select “Administrative Services”, “Purchasing”, Bids Information” and then double click the link under the individual bid listing.

41. The Bidder hereby certifies that he or she has carefully examined all of the Documents for the project, has carefully and thoroughly reviewed this Request for Bid/Quotation, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this Bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid/ Documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

42. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor’s submittal to be declared null and void.

43. Apparent omission of a detailed description concerning any point, shall be regarded as meaning the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used..

44. Response Clarification

Georgetown County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.

45. Vendor Checklist

The items indicated below must be returned as a part of the Bid Submission package:

- Mandatory Bid Submittal Form
- Resident Certification for Local Preference
- Mandatory Exceptions Page
- U.S. EPA ID # and a current, executed DHEC, Office of Environmental Quality Control, Bureau of Land and Waste Management, Hazardous Waste Transporter Permit.
- Certificate of Insurance must be on file prior to any award.
- Three (3) references of clients for whom you have performed comparable services. Provide a complete address, point of contact, and phone numbers

46. Basis for Award

**The County will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the County, price and other factors considered. In descending order of importance, the following factors shall be used to evaluate offers:**

- a. **The ability, capacity and skill of the offeror to perform the contract.**
- b. **The quality of performance on previous contracts (see bullet 5 in Paragraph 45 above).**
- c. **Price**

**NON-SUBMITTAL RESPONSE**

Date \_\_\_\_\_

David Rodgers, Senior Buyer  
**County of Georgetown**  
Post Office Box 421270  
Georgetown, SC 29442-1270

Dear Mr. Rodgers:

We, the undersigned, have declined to submit a proposal on **IFB # 09-024, Pickup and Disposal of Household Hazardous Waste Material** for the reason(s) indicated below. Circle the number(s) indicating your reason for not bidding, or explain briefly in the space provided. It is not necessary to return any other portion of the bid document if you are not bidding. Please return this completed form by mail or by fax to (843)545-3500.

- 1) We do not offer this commodity/service
- 2) We do not manufacture/supply to this specification
- 3) Our schedule would not permit us to perform
- 4) Insufficient time to respond
- 5) We are unable to meet bonding requirements
- 6) We are unable to meet insurance requirements
- 7) Unable to bid competitively
- 8) Quantity/work too large
- 9) Quantity/work too small
- 10) Cannot meet delivery/completion requirements
- 11) Other reasons/additional comments
- 12) Remove our name from the County's List of Bidders

We understand that if neither a bid submission nor a non-response letter is returned after three successive attempts, our name will be deleted from the list of qualified bidders/offerors unless otherwise specified (as stated above).

Company Name: \_\_\_\_\_

Printed Contact Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Unable to meet bid/proposal specifications because: \_\_\_\_\_

IF NOT SUBMITTING A RESPONSE, PLEASE RETURN BY FAX TO (843)545-3500.



**RESIDENCE CERTIFICATION  
FOR LOCAL PREFERENCE**

**MANDATORY VENDOR SUBMITTAL FORM**

Pursuant to Georgetown County, SC Ordinance #2008-09 as adopted, §2-50 Local Preference, the Georgetown County Purchasing Officer requests Residence Certification. Ordinance #2008-09, §2-50 Local Preference, provides some restrictions on the awarding of governmental contracts; pertinent provisions of #2008-09, §2-50 are stated below:

Sec. 2-50. Local Preference.

1. During the bid evaluation process, any vendor who meets the criteria for Local Preference will have their bid price reduced by two percent (2%), not to exceed a maximum consideration of \$10,000.00 total. If after the application of the Local Vendor Preference, the vendor is determined to be the low responsive/responsible bidder, they will receive the award. The award price will reflect their original amount before the Local Vendor Preference was applied.
2. A vendor shall be deemed to be a resident of this County if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the County on which the bid is submitted and has paid all taxes duly assessed.
3. In the event the procurement is to be made pursuant to State or Federal guidelines that shall prohibit or restrict local preference on services provided by prime contracts or subcontractors in the construction industry, then in such circumstances there shall be no local preference.  
(Ord. No. 95-22, 7-25-95)

I certify that [Company Name] \_\_\_\_\_ is a **Resident Bidder** of Georgetown County as defined in Ordinance #2008-09, and our principal place of business is \_\_\_\_\_ [City and State].

I certify that [Company Name] \_\_\_\_\_ is a **Non-Resident Bidder** of Georgetown County as defined in Ordinance #2008-09, and our principal place of business is \_\_\_\_\_ [City and State].

(X) \_\_\_\_\_  
Signature of Company Officer



**MANDATORY BID SUBMITTAL FORM**

**Bid #09-024**

**Pickup and Disposal of Household Hazardous Waste Material**

The undersigned, on behalf of the vendor, certifies that: (1) this bid is made without previous understanding, agreement or connection with any person, firm or corporation making a bid on the same project; (2) is in all respects fair and without collusion or fraud;(3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered (4) they have read the complete Request for Bid and understands all provisions: (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

1. Name of Company submitting bid \_\_\_\_\_

2. Evaluated Bid Price (Insert the \$ amount from column E “Evaluated Bid Price” from the attached Mandatory Bid Pricing Sheet)        \$ \_\_\_\_\_

The County will evaluate bids for award purposes by adding the extended prices in Column E.

3. SC Sales Tax        Permit # \_\_\_\_\_

This purchase may be subject to: **6% SC Sales Tax**

If your company is authorized to collect SC Sales Tax, place your SC Sales Tax Permit Number on the line above, otherwise write “NO”.

4. Bid cost must remain valid ninety (90) days from bid opening date.

5. Available Date, or number of days for mobilization after receipt of order: \_\_\_\_\_

6. Contact Address: \_\_\_\_\_

\_\_\_\_\_

7. Contact Person \_\_\_\_\_

8. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

9. E-Mail address \_\_\_\_\_

10. Remittance Address: \_\_\_\_\_

\_\_\_\_\_

11. Accounting Contact \_\_\_\_\_

12. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

13. E-Mail address \_\_\_\_\_

14. FEIN or Social Security Number: \_\_\_\_\_

15. Does your individual or company structure require the filing of a W-9 form to the IRS on the part of Georgetown County, SC?  Yes  No

16. Will you honor the submitted prices for purchase by other departments within Georgetown County and by other government entities who participate in cooperative purchasing with Georgetown County, SC  Yes  No

17. Acceptance of Invitation for Bid Content: The contents of the successful IFB may be included as contractual obligation in applicable clauses of the contract; therefore, the selected contractor must be prepared to be bound by his proposal.

18. RENEWAL OF CONTRACT

The County reserves the right, at its sole option, to renew this contract for up to four (4) additional terms. Pricing for years four and five shall be based on the Consumer Price Index (CPI) as published by the United States Bureau of Labor Statistics. Will you honor the CPI for future term pricing?

Yes  No

The continuation of the terms, conditions, and provisions of any resulting contract beyond the fiscal year is subject to approval and ratification by the Georgetown County Council and appropriation by them of the necessary money to fund said contract for each succeeding year.

19. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor's submittal to be declared null and void.

20. The lowest or any proposal will not necessarily be accepted and the County reserves the right to award any portion thereof. I/We, the undersigned, hereby confirm that all the above noted documents for IFB No. 09-024 were received.

Printed Name of person binding bid: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE: THE ENTIRE IFB PACKET NEED NOT BE RETURNED. Please be sure to provide the requested number of copies of all offeror provided attachments. Thank you.**

**Exhibit A**

**IFB #09-024 - Mandatory Bid Submittal Pricing Sheet**

<b>Column A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>
<b>HHW Material</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Annual Est # of units</b>	<b>Extended Price</b>	<b>Disposal Method</b>
Latex Paint (loose pack)	Cubic Yard Box	\$	35	\$	
Latex Paint (loose pack)	55 Gallon Drum	\$		N/A	
Oil Based Paint (loose pack)	Cubic Yard Box	\$	15	\$	
Oil Based Paint (poured up)	55 Gallon Drum	\$		N/A	
Aerosols	55 Gallon Drum	\$	1	\$	
Household Cleaners (loose pack)	55 Gallon Drum	\$	1	\$	
Acid/Base (loose pack)	55 Gallon Drum	\$	1	\$	
Fluorescent Bulbs	Each	\$	500	\$	
<b>Total Evaluated Bid Price (Enter \$ Amt in Column E)</b>	Leave blank	Leave blank	Leave blank	\$	Leave blank

Insert the \$ amount from Column E in the space provided in Paragraph 2 of the MANDATORY BID SUBMITTAL FORM

Annual Collection (or an “as need basis”)

All material is loosely packed in the HHW Building and will need to be packaged/loaded by vendor.

“Price per Unit” must include labor, equipment, and packaging costs.

Vendors can visit Household Hazardous Waste Facility, by appointment.

# EXCEPTIONS PAGE

## MANDATORY BID SUBMISSION FORM

List any areas where you cannot or will not comply with the specifications or terms contained within the bid documentation.