

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
GENERAL FUND						
COUNTY COUNCIL						
Council Members	UNC	7	7	7	7	7
Clerk to Council	133	1	1	1	1	1
		<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>
ADMINISTRATOR						
County Administrator	UNC	1	1	1	1	1
Assistant to the County Administrator	UNC	1	1	1	0	1
Administration/Econo Devel Assistant	128	0	0.5	0.5	0	0
Executive Administrative Assistant	124	1	1	1	1	1
		<u>3</u>	<u>3.5</u>	<u>3.5</u>	<u>2</u>	<u>3.5</u>
FINANCE						
Director, Finance	UNC	1	1	1	1	1
Accounting Manager	145	1	1	1	1	1
CIP Accountant	141	0	0	1	1	1
Budget/Financial Analyst	132	0	0	0	0	1
Senior Accountant	131	1	1	1	1	1
Budget Analyst	129	1	1	1	1	0
Accountant	127	1	1	1	1	1
Payroll Supervisor	127	1	0	0	0	0
Accounts Payable Supervisor	123	1	1	1	1	1
Administrative / Accounting Assistant II	120	1	1	1	1	1
		<u>8</u>	<u>7</u>	<u>8</u>	<u>8</u>	<u>8</u>
PURCHASING						
Procurement Officer	142	1	1	1	1	1
Senior Buyer	127	1	1	1	1	1
Purchasing Technician	118	1	1	1	1	1
		<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
PERSONNEL						
Director, Administrative Services	UNC	1	1	1	1	1
Risk Manager	138	1	1	1	1	1
Payroll Supervisor	127	0	1	1	1	1
Human Resources Supervisor	127	0	0	1	1	1
Personnel Assistant	120	1	1	0	0	0
		<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
MASTER-IN-EQUITY						
Master-In-Equity	UNC	1	1	1	1	1
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
MIS						
IT Director	UNC	1	1	1	1	1
MIS Manager	145	1	1	0	0	0
IT Project Mgr / Data Base Admin	145	1	1	1	1	1
Senior Network Engineer	145	1	1	1	1	1
Administrator Data Conversions/Special Projects	142	0	0	1	1	1
Programmer / Analyst	139	1	1	1	1	1
Technician CMS Tier II	138	1	1	1	1	1
Network Engineer / Server Administrator I	138	1	1	0	0	0
Network Engineer / Server Administrator I	133	0	0	1	1	1
Help Desk Technician	127	1	1	1	1	1
Admin / Courier Technician	123	0	0	1	1	1
Administrative/Helpdesk/Mailroom Technician	120	1	1	0	0	0
Admin / Helpdesk Technician	120	0	0	1	1	1
		<u>9</u>	<u>9</u>	<u>10</u>	<u>10</u>	<u>10</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
PROBATE COURT						
Probate Judge	UNC	1	1	1	1	1
Court Coordinator	127	1	1	1	1	1
Clerk of Court Probate	124	1	1	1	1	1
Court Clerk	112	2	2	2	2	2
		<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
SUMMARY COURT						
Chief Magistrate	UNC	1	1	1	1	1
Magistrates	UNC	5	5	5	5	5
Chief Court Clerk	119	2	2	2	2	2
Senior Court Clerk	116	1	1	1	1	1
Court Clerk	112	7	7	7	7	7
		<u>16</u>	<u>16</u>	<u>16</u>	<u>16</u>	<u>16</u>
AUDITOR FIELD APPRAISERS						
Personal Property Field Appraiser	122	2	2	2	2	2
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
AUDITOR						
Auditor	UNC	1	1	1	1	1
Deputy Auditor	124	1	1	1	1	1
Chief Clerk	122	1	1	1	1	1
Clerk II	110	3	3	3	3	3
		<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
GIS						
GIS Manager	139	1	1	1	1	1
Data Base Manager	129	1	1	1	1	1
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
ASSESSOR						
Assessor	144	1	1	1	1	1
Deputy Assessor	135	1	1	1	1	1
Commercial Property Appraiser	129	1	1	1	1	1
Appraiser	123	4	4	4	4	4
Administrative Assistant I	118	1	1	1	1	1
Records Coordinator	113	1	1	1	1	1
Sales Analyst	112	1	1	1	1	1
Data Entry Clerk	111	2	2	2	2	2
Clerk I	108	1	1	0	0	0
		<u>13</u>	<u>13</u>	<u>12</u>	<u>12</u>	<u>12</u>
TREASURER						
Treasurer	UNC	1	1	1	1	1
Deputy Treasurer / Tax Collector	128	1	1	1	1	1
Senior Accounting Clerk	122	1	1	1	1	1
Chief Cashier	112	1	1	1	1	1
Cashier	110	3	3	3	3	3
		<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
DELINQUENT TAX						
Chief Delinquent Tax Clerk	120	1	1	1	1	1
Field Revenue Officer	117	1	1	1	1	1
Delinquent Tax Clerk	112	1	1	1	1	1
		<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11		
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions	
BUILDING							
Building Official	139	1	1	1	1	1	
Chief Bldg. Inspector	132	1	0	0	0	0	
Senior Bldg. Inspector	130	1	1	1	1	1	
Plans Examiner	128	1	1	1	1	1	
Commercial Plans Reviewer/Inspector	129	1	1	1	1	1	
Building Inspector	127	2	2	1	1	1	
Administrative Assistant I	118	1	1	1	1	1	
Permit Clerk	112	1	1	1	1	1	
Scheduling Clerk	111	1	1	1	1	0	
Data Entry Clerk	111	1	1	1	1	1	
		<u>11</u>	<u>11</u>	<u>9</u>	<u>9</u>	<u>8</u>	<u>8</u>
REGISTRATION & ELECTIONS							
Registration & Elections Director	130	1	1	1	1	1	
Clerk I	108	1	1	1	1	1	
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
PLANNING & ZONING							
Director, Planning & Code Enforcement	UNC	1	1	1	1	1	
Chief Planner	140	1	1	1	1	1	
Senior Planner/Zoning Administrator	139	0	0	1	1	1	
Senior Planner	138	2	2	0	0	0	
Planner	133	2	2	2	2	2	
Planning Associate	128	1	1	1	1	1	
Zoning Administrator	133	1	1	0	0	0	
Code Enforcer	119	1	1	1	1	1	
		<u>9</u>	<u>9</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
GRANTS							
Grants Manager	133	1	1	0	0	0	
		<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FACILITY SERVICES							
Superintendent	138	1	1	1	1	1	
Supervisor	131	1	1	1	1	1	
Senior Tradesman (Electrician)	123	1	1	1	1	0	
Tradesman II	121	2	2	2	2	2	
Tradesman I	119	3	3	3	3	4	
Electrician	112	0	1	0	0	0	
Chief Custodian	106	1	1	1	0	0	
Custodian	101	1	1	1	1	1	
		<u>10</u>	<u>11</u>	<u>10</u>	<u>9</u>	<u>10</u>	<u>9</u>
JUDICIAL FACILITY MANAGEMENT							
Judicial Center Facility Manager	131	0	1	1	1	1	
Chief Custodian	106	0	0	1	1	1	
		<u>0</u>	<u>1</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
CLERK OF COURT - ADMINISTRATIVE							
Clerk of Court	UNC	1	1	1	1	1	
Circuit Court Supervisor	133	0	0	1	1	1	
Circuit Court Supervisor	132	1	1	0	0	0	
Court Coordinator	129	0	0	2	2	2	
Court Coordinator	127	2	2	0	0	0	
Senior Accounting Clerk	120	1	1	1	1	1	
Administrative Assistant	120	1	1	1	1	1	
Chief Court Clerk	119	1	1	1	1	2	
Accounting Clerk	112	0	0	1	1	0	
Court Clerk	112	4	4	6	6	5	
Scanner	112	0	0	1	0	1	
		<u>11</u>	<u>11</u>	<u>15</u>	<u>14</u>	<u>15</u>	<u>14</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
LEGAL						
Attorney	UNC	1	1	1	1	1
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
CLERK OF COURT – FAMILY COURT						
Family Court Supervisor	135	1	1	1	1	1
Assistant Family Court Supervisor	126	1	1	1	1	1
Accounting Clerk	117	1	1	1	1	1
Court Clerk II	112	2	2	3	3	3
		<u>5</u>	<u>5</u>	<u>6</u>	<u>6</u>	<u>6</u>
REGISTER OF DEEDS						
Register of Deeds	133	1	1	1	1	1
Recorder II	112	3	3	3	3	3
Recorder I	108	2	2	1	1	1
		<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>	<u>5</u>
COMMUNICATIONS 911						
E/911 Manager	133	1	1	0	0	0
Lead Communicator	120	4	4	0	0	0
Telecommunicator	118	12	12	0	0	0
		<u>17</u>	<u>17</u>	<u>0</u>	<u>0</u>	<u>0</u>
CORONER						
Coroner	UNC	1	1	1	1	1
Admin. Assistant (split w/Leg. Delegation)	110	0.5	0.5	0.5	0.5	0.5
		<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
EMERGENCY MANAGEMENT						
EMD Manager	142	1	1	1	1	1
Emergency Management Coordinator	134	1	0	0	0	0
Emergency Management Coordinator	130	0	1	1	1	1
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
EMERGENCY SERVICES ADMIN.						
Emergency Services Director	UNC	1	1	1	0	0
Administrative Assistant II	120	1	1	1	1	1
		<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>
PUBLIC WORKS						
Superintendent (split with Road Improvement Fund)	146	1	1	0.25	0.25	0.25
Engineering Technician II	136	2	2	2	2	2
Area Supervisor	131	3	3	2	2	3
Area Crew Chief	125	3	3	3	3	3
HEO III/Spec Projects	123	1	1	1	1	1
HEO III	123	5	5	5	5	5
HEO II	119	7	7	7	7	7
Administrative Assistant I	118	1	1	1	1	1
Drainage Crew Chief	118	1	1	1	1	1
Guard	112	1	1	1	1	1
		<u>25</u>	<u>25</u>	<u>23.25</u>	<u>23.25</u>	<u>23.25</u>
						<u>24.25</u>
PUBLIC SERVICES ADMINISTRATION						
Public Services Director	UNC	1	1	1	1	1
CIP Project Planner - Supervisor	141	0	0	1	0	0
Projects Manager	138	1	1	1	1	1
Administrative Assistant II	122	0	0	1	1	0
Administrative Assistant	120	1	1	0	0	0
Accounting Clerk	117	1	1	1	1	1
		<u>4</u>	<u>4</u>	<u>5</u>	<u>4</u>	<u>3</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11		
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions	
EMERGENCY MEDICAL SERVICE							
Assistant Fire Chief	142	1	1	1	1	1	
Fire/EMS Lieutenants	134	3	5	5	6	6	
Lieutenants	133	6	5	5	5	5	
Field Training Officer	133	1	0	0	0	0	
Infectious Disease Control Officer	128	1	0	0	0	0	
FireFighter I/Paramedic	128	6	6	6	6	6	
Paramedic	126	7	7	4	4	4	
FireFighter I/EMT I	120	2	2	7	7	7	
EMT I	120	3	3	1	1	1	
Firefighter	118	1	1	4	4	4	
EMT Basic	116	6	6	4	4	3	
Administrative Assistant	118	1	1	1	1	1	
		<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>
VETERANS AFFAIRS							
Veterans Affairs Officer	131	1	1	1	1	1	1
Clerk I	108	1	1	1	1	1	1
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
LIBRARY							
Library Director	UNC	1	1	1	1	1	1
Associate Director	136	1	1	1	1	1	1
Library IT Technician	136	0	0	1	1	1	1
Adult Services Librarian	128	1	1	1	1	1	1
Head, Childrens Services	128	1	1	1	1	1	1
Heritage Center Manager (<i>new position due to CIP</i>)	128	0	0	0	0	1	1
Public Service Librarian	127	0	0	1	1	1	1
Reference Librarian	127	1	1	0	0	0	0
Branch Librarian II	127	1	1	1	1	1	1
Cataloging Librarian	125	1	1	1	1	1	1
Branch Librarian I	123	2	2	2	2	2	2
Business Manager	118	1	1	1	1	1	1
Branch Assistant	112	1	1	1	1	1	1
Chief Circulation Clerk	112	1	1	1	1	1	1
Bookmobile Librarian	112	1	1	0	0	0	0
Public Service Assistant	111	1	1	1	1	1	1
Data Clerk	111	1	1	1	1	1	1
Assistant Children's Librarian	111	1	1	1	1	1	1
Circulation Clerk	108	1	1	0	0	0	0
Custodian	101	1	1	0	0	0	0
		<u>18</u>	<u>18</u>	<u>16</u>	<u>16</u>	<u>17</u>	<u>17</u>
<i>(IT Technician accounted for in Library but reports to MIS Director)</i>							
CARROLL A CAMPBELL MARINE COMPLEX							
Manager (<i>split with Recreation & Leisure Services</i>)	138	0	0	0.2	0.2	0.2	0.2
Grounds Maint. Crew Chief (<i>split with Parks Maintenance</i>)	123	0	0	0	0	0.25	0.25
		<u>0</u>	<u>0</u>	<u>0.2</u>	<u>0.2</u>	<u>0.45</u>	<u>0.45</u>
RECREATION & LEISURE SERVICES							
Director (<i>split with BOAS Fund</i>)	UNC	1	1	0.8	0.8	0.8	0.8
Manager	144	1	1	0	0	0	0
Manager (<i>split with CACMC</i>)	138	0	0	0.8	0.8	0.8	0.8
Athletic Specialist	129	1	1	0	0	0	0
Program Specialist	129	1	1	1	1	1	1
Community Specialist (<i>split with BOAS</i>)	127	4	4	4	4	3.6	3.6
Program Assistant	118	4	4	2	2	2	2
Accounting Clerk (<i>split with BOAS</i>)	117	0	1	1	1	0.9	0.9
Administrative Assistant II	120	1	1	1	1	1	1
		<u>13</u>	<u>14</u>	<u>10.6</u>	<u>10.6</u>	<u>10.1</u>	<u>10.1</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11		
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions	
PARKS MAINTENANCE							
Parks Superintendent	131	1	1	1	1	1	
Maintenance Crew Chief	125	1	1	1	1	1	
Grounds Maintenance Crew Chief <i>(split with CACMC)</i>	123	0	0	0	0.75	0.75	
Electrician	112	1	0	0	0	0	
Equipment Operator II	119	1	1	1	1	1	
Equipment Operator I	113	1	1	1	1	1	
Grounds Worker	103	3	3	3	3	3	
		<u>8</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7.75</u>	<u>7.75</u>
AIRPORT							
Airport Manager	131	0	1	1	1	1	
		<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	
LEGISLATIVE DELEGATION							
Admin Assistant <i>(split with Coroner)</i>		0.5	0.5	0.5	0.5	0.5	
		<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	
MIDWAY EMS							
Master FF/EMT	134	1	1	0	0	0	
Lieutenant	134	0	0	1	1	3	
Firefighter II/Paramedic	130	2	2	2	2	0	
Firefighter/Paramedic I	128	3	3	3	3	2	
Master Firefighter	124	0	0	1	1	1	
Firefighter/EMT II	122	1	1	0	0	0	
Firefighter I/EMT	120	2	2	2	2	3	
		<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	
TOTAL GENERAL FUND							
		<u>285</u>	<u>288.5</u>	<u>265.55</u>	<u>260.05</u>	<u>266.05</u>	<u>260.55</u>
<u>GEORGETOWN FIRE (DISTRICT I) FUND</u>							
Fire Chief	143	1	1	1	1	1	
E.S. Training Coordinator	142	1	1	1	1	1	
Battalion Chief	138	3	3	3	3	3	
Fire Marshall	134	1	1	1	1	1	
Lieutenant	134	0	0	7	7	7	
Fire Inspector	127	1	1	1	1	2	
Firefighter/EMT II	122	3	3	0	0	0	
Firefighters/EMT I	120	25	25	21	21	20	
		<u>35</u>	<u>35</u>	<u>35</u>	<u>35</u>	<u>35</u>	
<u>MIDWAY FIRE (DISTRICT II) FUND</u>							
Fire Chief	145	1	1	1	1	1	
Assistant Chief	142	1	1	1	1	1	
Battalion Chiefs	138	3	3	3	3	3	
Captain	136	3	3	3	3	3	
Fire Marshall	134	1	1	1	1	1	
Special Operations Officer	134	1	1	1	1	1	
Lieutenant	134	6	6	5	5	5	
Master Firefighter/Paramedic	132	5	5	5	5	3	
Firefighter/Paramedic II	130	2	2	2	2	2	
Firefighter/Paramedic I	128	6	6	6	6	7	
Inv Maint/Tech Admin	127	1	1	1	1	1	
Fire Inspector	127	1	1	1	1	1	
Master Firefighter/EMT	124	4	4	3	3	4	
Firefighter/EMT II	122	5	5	5	5	5	
Firefighter/EMT I	120	11	11	13	13	13	
Administrative Assistant	118	1	1	1	1	1	
		<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
<u>VICTIMS SERVICES FUND</u>						
Victim's Advocate – Sheriff (<i>split with Law Enforcement Fund</i>)	120	2	1.5	1.5	1.5	1.5
Victim's Advocate – Summary Court	118	1	0	0	0	0
Victim's Advocate – Summary Court	112	0	2	2	2	2
Victim's Advocate Assistant – Summ. Ct.	112	1	0	0	0	0
		<u>4</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>
<u>BUREAU OF AGING SERVICES FUND</u>						
Director (<i>split with Rec & Leisure Services</i>)	UNC	1	0.2	0.2	0.2	0.2
Aging Program Specialist	133	1	1	1	1	1
Community Specialist (<i>split with Rec & Leisure Services</i>)	127	1	1	1	1.4	1.4
Accounting Clerk (<i>split with Rec & Leisure Services</i>)	117	0	0	0	0.1	0.1
Program Assistant/Transportation Coordinator	114	1	0	0	1	1
Transportation Specialist	114	1	1	0	1	0
		<u>5</u>	<u>3.2</u>	<u>2.2</u>	<u>4.7</u>	<u>3.7</u>
<u>CLERK OF COURT INCENTIVE FUND</u>						
Process Server	118	1	1	1	1	1
Senior Accounting Clerk	120	1	1	1	1	1
Court Clerk	112	2	2	2	2	1
		<u>4</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>
<u>ECONOMIC DEVELOPMENT FUND</u>						
Economic Development Director	UNC	1	1	1	1	1
Business Development Manager	138	0	0	1	1	1
Economic Development Associate	128	1	0.5	0.5	0.5	0
Economic Development Coordinator	132	1	1	0	0	0
		<u>3</u>	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>	<u>2</u>
<u>LAW ENFORCEMENT FUND</u>						
COMMUNICATIONS 911						
E/911 Manager	133	0	0	1	1	0
Lead Communicator	120	0	0	4	4	4
Telecommunicator	118	0	0	12	12	12
		<u>0</u>	<u>0</u>	<u>17</u>	<u>17</u>	<u>16</u>
<i>(Communication 911 moved from General Fund in F&09/10)</i>						
JUDICIAL CENTER SECURITY						
Lieutenant	134	0	0	2	1	2
Sergeant	130	0	0	1	1	1
Corporal	126	0	0	1	1	1
Deputy I	122	0	0	11	11	11
		<u>0</u>	<u>0</u>	<u>15</u>	<u>14</u>	<u>15</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11		
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions	
SHERIFF							
Sheriff	UNC	1	1	1	1	1	1
Asst Sheriff	146	1	1	1	1	1	1
Captain of Investigations	138	1	1	1	1	1	1
Captain of Patrol	138	1	1	1	1	1	1
Captain of Administration	138	1	1	1	1	1	1
Lieutenant	134	7	7	7	7	7.75	7.75
Sergeant/Senior Investigator	130	12	12	12	12	13	13
Administrative Supervisor	130	1	1	1	1	1	1
Public Information Officer	128	1	1	1	1	1	1
System Manager	127	1	1	1	1	1	1
Corporal/Investigator I	126	12	12	12	12	10	10
Patrol Deputy I	122	37	37	37	37	38	38
Deputy I (Courthouse Security)	122	1	1	1	1	0	0
Environmental Services Officer	122	1	1	1	1	1	1
Victim's Advocate – Sheriff	120	0	0	0.5	0.5	0.5	0.5
Clerk II	110	5	5	5	5	5	5
Custodian	101	1	1	1	1	1	1
		<u>84</u>	<u>84</u>	<u>84.5</u>	<u>84.5</u>	<u>84.25</u>	<u>84.25</u>
DETENTION CENTER							
Administrator	142	1	1	1	1	1	1
Deputy Administrator	135	2	1	1	1	1	1
Chief of Operations (Captain)	134	1	1	1	1	1	1
Transportation/Classification Officer (Lt)	130	1	1	1	1	1	1
Booking Supervisor (Lieutenant)	130	1	1	1	1	1	1
Security/Movement Officer (Staff Sergeant)	128	1	1	1	1	1	1
Maintenance Technician	124	1	1	1	1	1	1
Senior Correctional Officer (Sergeant)	120	4	4	4	4	4	4
Asst. Program Coordinator	120	1	1	1	1	1	1
Administrative Assistant I	118	1	1	1	1	1	1
Correctional Officer II (Corporal)	118	5	5	5	5	5	5
Correctional Officer I	116	30	32	32	32	32	32
		<u>49</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
SCHOOL RESOURCE OFFICERS							
Sergeant (SRO)	130	1	1	1	1	1	1
Deputy I (SRO) (4.5 budgeted in Grants)	122	2	4	0	0	0.5	0.5
		<u>3</u>	<u>5</u>	<u>1</u>	<u>1</u>	<u>1.5</u>	<u>1.5</u>
ANIMAL CONTROL							
Animal Control Officer	116	2	2	2	2	2	2
		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL LAW ENFORCEMENT FUND							
		<u>138</u>	<u>141</u>	<u>169.5</u>	<u>168.5</u>	<u>168.75</u>	<u>167.75</u>
ROAD IMPROVEMENT FUND							
Superintendent (split w/ Gen Fund - Public Works Dept)	146	0	0	0.75	0.75	0.75	0.75
Engineering Technician II	136	1	1	0	0	0	0
		<u>1</u>	<u>1</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
EMERGENCY TELEPHONE FUND							
E/911 Manager	133	0	0	0	0	1	1
Lieutenant	134	0	0	0	0	0.25	0.25
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1.25</u>	<u>1.25</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
ENVIRONMENTAL SERVICES						
LANDFILL						
Superintendent Environmental Services	144	1	1	1	1	1
Landfill supervisor	136	1	1	1	1	1
Crew Chief	125	1	1	1	1	1
HEO III	124	2	2	2	2	2
HEO II	120	5	5	6	6	6
Administrative Assistant I	118	1	1	1	1	1
Scalehouse Operator (Moved from Dept 307)	108	0	0	0	0	1
		<u>11</u>	<u>11</u>	<u>12</u>	<u>12</u>	<u>13</u>
COMPOST						
HEO II	120	5	3	0	0	0
		<u>5</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>
COLLECTION						
Supervisor	133	1	1	1	1	1
Senior Truck Driver	119	1	1	1	1	2
Heavy Truck Driver	117	6	6	6	6	5
Scalehouse Operator (Moved to Dept 305)	108	1	1	1	1	0
		<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>8</u>
RECYCLING						
Environmentalist / Compost Supervisor	135	1	1	1	1	1
Assistant Supervisor	122	1	1	1	1	1
Recycling Center Operators/Truck Driver	103	0	0	0	0	1
Recycling Center Operators	103	9	9	8	8	6
		<u>11</u>	<u>11</u>	<u>10</u>	<u>10</u>	<u>9</u>
MOSQUITO CONTROL						
Supervisor	134	1	1	1	1	1
Inspector II	118	2	2	2	2	2
Inspector I	110	1	1	1	1	1
		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
MATERIAL RECYCLING FACILITY						
HEO II	119	1	1	1	1	1
		<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
METHANE GAS RECOVERY						
Methane Gas Recovery Technician	125	0	0	0.5	0.5	0.5
		<u>0</u>	<u>0</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
TOTAL ENVIRONMENTAL SERVICES		<u>41</u>	<u>39</u>	<u>36.5</u>	<u>36.5</u>	<u>35.5</u>
POST - CLOSURE OLD CLOSED LANDFILL FUND						
Methane Gas Recovery Technician	125	0	0	0.5	0.5	0.5
		<u>0</u>	<u>0</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
TOTAL POST - CLOSURE OLD CLOSED LANDFILL		<u>0</u>	<u>0</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>

Personnel Authorized by Fund and Department
Three Year Comparison

Job Grade	Authorized Positions FY 07/08	Authorized Positions FY 08/09	FY 09/10		FY 10/11	
			Authorized Positions	Budgeted Positions	Authorized Positions	Budgeted Positions
<u>STORMWATER MANAGEMENT FUND</u>						
County Engineer	147	1	1	1	1	1
Senior Engineer	140	0	1	1	1	1
Senior Engineer	139	1	1	0	0	0
Storm Water Inspector	131	0	1	1	1	1
Storm Water Technician	127	1	1	1	1	1
Storm Water Billing/Quality Coordinator	120	1	1	1	1	1
		<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>GRANT FUNDED POSITIONS</u>						
Digital Library Project Manager	128	1	1	1	1	1
Storyteller/Literacy Instructor	118	1	1	1	1	1
Program Coordinator WIA	117	1	1	1	1	1
Information Technology Coordinator	136	1	1	0	0	0
Program Coordinator (Detention Center)	130	0	1	1	1	1
Beach Patrol (Sheriff)	122	0	2	2	2	2
Bytes Project Manager	138	0	0	1	1	1
Deputy I (SRO)	122	0	0	5	5	4.5
		<u>4</u>	<u>7</u>	<u>12</u>	<u>12</u>	<u>11.5</u>
COUNTY GRAND TOTAL		<u>576</u>	<u>583</u>	<u>590</u>	<u>581.5</u>	<u>591</u>
						<u>582</u>

GEORGETOWN COUNTY COMPENSATION PLAN
(Effective July 2010)

<u>Grade</u>	<u>Minimum Salary</u>	<u>Mid-Point</u>	<u>Maximum Salary</u>
101	\$ 16,822	\$ 21,028	\$ 25,233
102	17,243	21,554	25,865
103	17,662	22,078	26,493
104	18,102	22,628	27,153
105	18,552	23,190	27,828
106	19,002	23,753	28,503
107	19,478	24,348	29,217
108	19,953	24,941	29,930
109	20,451	25,564	30,677
110	20,959	26,199	31,439
111	21,467	26,834	32,201
112	21,998	27,498	32,997
113	22,547	28,184	33,821
114	23,096	28,870	34,644
115	23,674	29,593	35,511
116	24,251	30,314	36,377
117	24,857	31,071	37,286
118	25,463	31,829	38,195
119	26,092	32,615	39,138
120	26,736	33,420	40,104
121	27,397	34,246	41,096
122	28,072	35,090	42,108
123	28,765	35,956	43,148
124	29,476	36,845	44,214
125	30,205	37,756	45,308
126	30,950	38,688	46,425
127	31,724	39,655	47,586
128	32,497	40,621	48,746
129	33,299	41,624	49,949
130	34,122	42,653	51,183
131	34,964	43,705	52,446
132	35,838	44,798	53,757
133	36,734	45,918	55,101

GEORGETOWN COUNTY COMPENSATION PLAN
(Effective July 2010)

<u>Grade</u>	<u>Minimum Salary</u>	<u>Mid-Point</u>	<u>Maximum Salary</u>
134	37,652	47,065	56,478
135	38,594	48,243	57,891
136	39,498	49,373	59,247
137	40,486	50,608	60,729
138	41,492	51,865	62,238
139	42,497	53,121	63,746
140	43,544	54,430	65,316
141	44,634	55,793	66,951
142	45,723	57,154	68,585
143	46,865	58,581	70,298
144	48,007	60,009	72,011
145	49,194	61,493	73,791
146	50,408	63,010	75,612
147	51,653	64,566	77,480
148	52,929	66,161	79,394

Part Time Positions

Part Time employees are classified into two categories:

- **Permanent Part Time:** These positions are specifically authorized by County Council, by number and position title, in the budget document. Their compensation, including cost-of-living and performance pay increases, is budgeted for the entire fiscal year. Permanent Part Time employees may be regularly scheduled to work 20 to 29 hours per week. They receive cost-of-living and performance pay increases, earn paid leave at one half the rate at which full time employees earn leave and are offered membership in the SCRS. But, they do not receive health insurance benefits.
- **Temporary Part Time:** While the name implies that they do not work all year (and most do not), a department may have sufficient funds budgeted to employ a part time employee for the full year. Temporary Part Time employees may not be regularly scheduled to work more than 29 hours per week. While they are offered membership in the SCRS, they do not receive cost-of-living or performance pay increases, paid leave or health insurance benefits. Departments that may employ Temporary Part Timers have a dollar amount budgeted in their Part Time Salaries budget line (but no Permanent Part Time positions specifically authorized by County Council) which can, for all practical / reasonable purposes, be spent as the Department Head chooses.
 - For example, if a department has \$10,933, budgeted, the Department Head may employ a part time employee, pay them \$7.25 per hour and work them 29 hours per week for the entire year. Or, the Department Head may choose to employ two part time employees for six months each. Or, to get the person the Department Head wants, they may need to pay them \$9.00 per hour (The HR Director approves what temporary part timers may be paid) and, in that case, unless the Department Head transfers funds from elsewhere in their budget, they would only have sufficient funds to employ them for 42 weeks vs. 52 weeks. The bottom line is that when the funding in the part time budget line is exhausted, the position may no longer be filled. If the position is filled, the employee filling the position is terminated.

Employees **regularly scheduled** to work 30 or more hours per week are considered **Full Time** employees.

Authorized Part-Time Positions – FY 10/11

General Fund

Finance (Dept 103)

1 Permanent Part-Time Accountant

Master in Equity (Dept 107)

1 Permanent Part-Time Clerk

Courts (Dept 111)

Temporary Part-Time Funding (Bailiffs)

Summary Court (Dept 121)

Temporary Part-Time Funding (Constables)

Auditor (Dept 125)

Temporary Part-Time Funding (Clerk)

Delinquent Tax (Dept 131)

Temporary Part-Time Funding (Clerk)

Voter Registration & Elections (Dept 135)

Temporary Part-Time Funding (Clerk)

Facility Services (Dept 139)

Temporary Part-Time Funding (Tradesman)

Facility Management – Judicial Center (Dept 140)

Temporary Part-Time Funding (Custodians)

Clerk of Court - Administration (Dept 141)

Temporary Part-Time Funding – 1 Position (Clerk)

Clerk of Court – Family Court (Dept 149)

Temporary Part-Time Funding – 1 Position (Clerk)

Communications (Dept 201)

Temporary Part-Time Funding (Telecommunicators)

Public Works Administration (Dept 303)

Temporary Part-Time Funding (Capital Projects Coordinator)

EMS (Dept 411)

Temporary Part-Time Funding (Firefighter / EMT's & Firefighter / Paramedics)

Veterans' Affairs (Dept 413)

Temporary Part-Time Funding (Clerk)

Library (Dept 501)

4 Permanent Part-Time Circulation Clerks

1 Permanent Part-Time Custodians

1 Permanent Part-Time Bookmobile Librarian

Temporary Part-Time Funding (Circulation Clerks, Pages, Custodians)

Authorized Part-Time Positions – FY 10/11 (continued)

General Fund (continued)

Carroll A. Campbell Marina Complex (Dept 570)
Temporary Part-Time Funding (Program Assistant)

Recreation & Leisure (Dept 571)
Temporary Part-Time Funding (Program Assistants)

Park Maintenance (Dept 572)
Temporary Part-Time Funding (Grounds Worker)

County Fire Fund

County Fire (Dept 999)
Temporary Part-Time Funding (Firefighter / EMT's & Firefighter / Paramedics)

Midway Fire Fund

Midway Fire (Dept 903)
1 Permanent Part-Time Administrative Clerk

Bureau of Aging Services Fund

Bureau of Aging Services (Dept 997)
1 Permanent Part-Time Program Assistant
Temporary Part-Time Funding (Site Managers, Drivers, Kitchen & Home Healthcare Aides)

Clerk of Courts Incentive Fund

Clerk of Courts Incentive Fund (Dept 032)
Temporary Part-Time Funding (Process Server)

Law Enforcement Fund

Sheriff (Dept 205)
Temporary Part-Time Funding (Process Servers)

Authorized Part-Time Positions – FY 10/11 (continued)

Environmental Services Fund

Collections (Dept 307)

Temporary Part-Time Funding (Heavy Truck Driver)

Recycling (Dept 308)

14 Permanent Part-Time Recycling Center Attendants

Temporary Part-Time Funding (Recycling Center Attendants)

Mosquito Control (Dept 309)

Temporary Part-Time Funding (Inspector / Sprayer)

Grant Funded Positions

Digital Library Grant

Temporary Part-Time Funding (Grant Project Coordinator)

CERT Grant

Temporary Part-Time Funding (Grant Project Coordinator)

Detention Center - WIA Grant

Temporary Part-Time Funding (Counselor)

Library Gaming Grant

Temporary Part-Time Funding (Grant Project Coordinator)

Library Hurricane Project Grant

Temporary Part-Time Funding (Grant Project Coordinator)

COUNTY HOLIDAYS - FY 2010/2011

INDEPENDENCE DAY

MONDAY, JULY 5, 2010

LABOR DAY

MONDAY, SEPTEMBER 6, 2010

VETERANS' DAY

THURSDAY, NOVEMBER 11, 2010

THANKSGIVING

THURSDAY, NOVEMBER 25, 2010 &
FRIDAY, NOVEMBER 26, 2010

CHRISTMAS

FRIDAY, DECEMBER 24, 2010 &
MONDAY, DECEMBER 27, 2010

NEW YEAR'S DAY

FRIDAY, DECEMBER 31, 2010

MARTIN LUTHER KING, JR. DAY

MONDAY, JANUARY 17, 2011

PRESIDENTS' DAY

MONDAY, FEBRUARY 21, 2011

GOOD FRIDAY

FRIDAY, APRIL 22, 2011

MEMORIAL DAY

MONDAY, MAY 30, 2011