



**120 Broad Street  
Georgetown, S. C. 29440  
Phone: 843-545-3158  
Fax: 843-545-3299**

**PLAT APPLICATION**

**Please check one:**

- Minor subdivision
- As-built
- Plat review
- Resurvey
- Easement

**Street Name required** \_\_\_\_ Yes \_\_\_\_ No

**Separate application required to obtain a street name.**

**Property Owner of Record:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip Code: \_\_\_\_\_

Telephone/Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature of Owner / Date: \_\_\_\_\_

**Property Information:**

TMS Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

Lot / Block / Number: \_\_\_\_\_

Current Zoning Classification: \_\_\_\_\_

Existing Use: \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone / E-mail: \_\_\_\_\_

**Submittal requirements: 6 copies of plans.**

- A scaled site plan indicating the proposed changes to the plat.
- Signed documentation regarding covenants and deeds on the property. Please see attachments.
- Water and sewer approval if necessary.

**Fee Schedule:**

Minor Subdivision: \$40.00 plus \$10.00 per lot

As-built: \$50.00

Plat: \$40.00 plus \$10.00 per lot

Please submit this **completed application** and appropriate **fee** to Georgetown County Planning Division at 120 Broad Street, Georgetown, S. C. 29440. If you need any additional assistance, please call our office at 843-545-3158.

Please allow **15 business days** for your approval. After receiving approval from the Planning Department, the applicant must take the signed plat to the Registers of Deeds Office at 129 Screven Street and have it properly recorded. All plats must be recorded within 90 days.