

Memo

To: Sel Hemingway
From: Tracey L. Howle
cc: Scott Proctor, Kyle Prufer, Doug Eggiman, Anthony Hucks & Mack Reed
Date: February 3, 2016
Re: Bid #14-050 RFP for Ambulance/EMS Billing & Collection Services

A Proposal Evaluation Committee, selected by Georgetown County, met and conducted an extensive review of the proposals. The review involved an exhaustive analysis of the written proposals, including an examination of the strengths and weaknesses of the proposals in relation to the standards established in the RFP and using a scoring system published in the RFP. Following the review, significant discussion occurred amongst the committee members regarding the bidder's adherence to the RFP requirements, as well as each bidder's specific approach to the scope of work as supplied in their written proposals. Following the discussion, each individual member of the committee ranked the bidders according to the specific weighted criteria contained in the RFP. The individual scores were then compiled into a final rating for each bidder/offeror.

Based on the discussion and ranking of the proposals, the Proposal Evaluation Committee contends that Lowcountry Billing Services, Inc. was considered most advantageous in serving the future needs for Ambulance/EMS Billing & Collection Services for Georgetown County. Therefore, the committee recommends that the County award the bid to Lowcountry Billing Services, Inc. and engage in negotiations for a contract.