



## Georgetown County, South Carolina

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# ADDENDUM #1 TO BID #16-078

BID NUMBER: 16-078

ISSUE DATE: Monday, September 12, 2016

**OPENING DATE: Wednesday, September 21, 2016**  
**Eastern)**

**OPENING TIME: 3:00 PM (NIST**

**Bid Opening Location: Georgetown County Historic Courthouse, Suite #239 (Purchasing)**

Pre-Bid Conference/Site Inspection: MANDATORY, Thursday, September 8, 2016 at 9:30 AM in County Council Chambers in the Historic County Courthouse.

**PROCUREMENT FOR: Janitorial Services for Various Georgetown County Facilities**

Commodity Code(s): 91039, 96896

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This addendum will amend **BID #16-078, Janitorial Services for Various Georgetown County Facilities** originally issued on Friday, August 26, 2016. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original bid documents are also available online at: <http://www.georgetowncountysc.org>, select Quick Links, “Bid Opportunities” and “Current Bids.”

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**Question 1:** Does the DHEC facility require the janitorial service/staff to have certification to work with blood borne pathogens?

**Answer:** **No, the vendor is not required to be certified. DHEC staff will clean blood spills.**

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**Question 2:** Page 10, item #6 states “Contractor to supply all labor, supervision, cleaning supplies (to include soap, paper towels, toilet tissue, and can liners) and cleaning equipment (mops, brooms, mop bucket, vacuum cleaner, etc). However, the other two departments/facilities are purchasing and providing the following disposable products for the Contractor: Can Liners (all sized required), toilet tissue, paper hand towels, liquid hand soap, air fresheners. Are you having the contractor pay for these items for this facility or will DHEC supply these items? If DHEC is requiring the Contractor to provide these items, we will need an estimate of these costs in order to submit a bid.

**Answer:** **No, the Contractor shall be responsible for providing their own cleaners and equipment necessary to perform the work but DHEC will supply the disposable products similar to**

the other two facilities. Item #6 on page 10 of the document shall be revised to read as follows with the addition of an item #7 to this section also to read as follows:

**REVISION:**

**6. MISCELLANEOUS:**

- Contractor to supply all labor, supervision, cleaners, and cleaning equipment (mops, brooms, mop bucket, vacuum cleaner, etc).
- All cleaning materials used will be kept in a clean manner (ie: mops clean and white, no dingy mops used to wet mop floors).
- Contractor will provide the agency with a list and MSDS for all chemicals used at the site. An electronic version of this is preferred but a paper copy is acceptable.

**7. Georgetown County Health Department (DHEC) will purchase and provide the following disposable products:**

- Can Liners (all sizes required)
- Bathroom/Toilet Tissue
- Hand Towels
- Hand Soap
- Air Fresheners

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**Question 3:** Does one vendor currently hold the contract for all three (3) facilities or are they currently separate?

**Answer:** There are currently three (3) separate vendors for the three (3) separate facilities.

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**Question 4:** Can you disclose who the current contractor is and price being paid?

**Answer:** The current contractors are as follows:

Department of Social Services (DSS) - A-Z Janitorial Services, Inc.- \$51.25/Day, total monthly fee is determined by the amount of working days during the month, typically plus or minus 20 working days per month so usually around \$1,025.00/month.

Georgetown County Health Department (DHEC) - CMA Services, Inc. = \$1,082.07/month

Choppee Medical Center – Matt’s Professional Cleaning Service, LLC = \$1,032.00/month

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**Question 5:** Do vendors have to obtain a Georgetown business license before submitting a proposal?

**Answer:** Please refer to item #55 on pages 27-28 of the bid document where it states:

“ 55. Permits

**The successful Offeror must be responsible for obtaining all necessary city, county, and state permits/licenses and must comply with all local codes and ordinances. Copies of such permits/licenses shall be made available to the County upon request. Building contractors working within Georgetown County must also secure a Contractor's License from the Building Department. Work within the Georgetown City Limits may require a City Business License. For additional information, please review the "Forms and Fees" section of the Building and Planning web page at the link below:**

**<http://www.georgetowncountysc.org/building/default.html> ”**

**Also, please refer to our "Frequently Asked Questions" page on our website at <http://www.georgetowncountysc.org/about/faqs.html> where it states the following:**

**“Q: Whom do I contact concerning a business license?**

**A: Georgetown County does not require a business license. Contact individual municipalities for information on whether a business license is required within city limits. The County does have a Local Accommodation/Hospitality Tax. See General Accommodation/Hospitality Tax Information and Instructions under the Frequently Asked Questions in the Finance Section.”**

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## ADDENDUM ACKNOWLEDGEMENT

**Bid #16-078**

**Janitorial Services for Various Georgetown County Facilities**  
**Mandatory Submittal Form**

**To be returned with the final proposal submission to Georgetown County.**

COMPANY NAME: \_\_\_\_\_

- |                                     |                                  |                     |
|-------------------------------------|----------------------------------|---------------------|
| <input checked="" type="checkbox"/> | Addendum #1 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/>            | Addendum #2 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/>            | Addendum #3 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/>            | Addendum #4 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/>            | Addendum #5 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/>            | Addendum #6 Received Date: _____ | Initialed By: _____ |

If your Bid submission has already been mailed, acknowledgment may be provided by faxing this form to (843)545-3500, or attaching a digital scan and sending by e-mail. .

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