



Georgetown County, South Carolina

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ADDENDUM #2 TO BID #16-001

BID NUMBER: 16-001

ISSUE DATE: Friday, April 1, 2016

OPENING DATE: Wednesday, April 20, 2016

OPENING TIME: 3:30 PM (NIST Eastern)

Bid Opening Location: Georgetown County Historic Courthouse, Suite #239 (Purchasing)

Pre-Bid Conference/Site Inspection: [Voluntary site visits of the maintenance shop by prior appointment only]

PROCUREMENT FOR: Professional Fleet Management & Maintenance

Commodity Code(s): **96137**

This addendum will amend **BID #16-001, Professional Fleet Management & Maintenance** originally issued on Friday, March 18, 2016. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original bid documents are also available online at: <http://www.georgetowncountysc.org>, select Quick Links, "Bid Opportunities" and "Current Bids."

Question 1: Is the County able to disclose who will be on the RFP evaluation committee?

Answer: Yes, the following individuals have been proposed for an evaluation committee but they have not yet been approved by the County Administrator and he may decide to revise this. The proposed committee is as follows:

**Ray Funnye, Director of Public Services
Fred Davis, Superintendent of Environmental Services
Doug Eggiman, Fire Chief, Midway Fire & Rescue
Wayne Owens, Captain of Administration, Sheriff's Office
Anthony Hucks, Assistant Fire Chief, County Fire/EMS**

Question 2: Does the county purchase bulk fuel directly from the fuel distributor or is it purchased from the contractor?

Answer: Diesel fuel is purchased directly from Colonial Oil for the County's fuel farm and fuel truck. All gasoline and on road diesel, if needed, are purchased through the state fleet fuel card as a separate source. DEF is the diesel fuel additive which is purchased by the current contractor and distributed to the departments.

Question 3: Can you please confirm the current head count (as per the current agreement) including the administrators, technicians and manager?

Answer: The current contractor has the following: General Manager, Parts Clerk, Operations Manager, and seven (7) Technicians.

Question 4: Can you please clarify that the Water & Sewer District contract and the contract for Bid 16-001 Professional Fleet Management & Maintenance are operated as two separate contracts?

Answer: Georgetown County does not have a contract with Water & Sewer District. We only have a contract with the current contractor, First Vehicle Services. They have a contract with the Water & Sewer District which is unrelated to Georgetown County.

Question 5: Does the County receive any discounts or reimbursements from the current contractor for utilizing the current maintenance facility to provide services for the Water & Sewer District?

Answer: The current agreement is as follows: "As per the agreement between County, Contractor and Georgetown County Water and Sewer District, the contractor shall use the facility for work on vehicles and equipment owned or lease by Georgetown County Water and Sewer District until termination of either agreement or notification by a duly authorized representative of the county. Georgetown County will receive \$1,349.40 per month for usage of the facilities from the First Vehicle Contract to cover fixed expenses on Georgetown County Water and Sewer units being repaired."

Question 6: Does the current contractor provide tires for all vehicles under the contract? Are there any special guidelines/requirements provided by the County? (ex: utilize only state pricing)

Answer: Yes, the current contractor provides tires for all vehicles under the contract. No, there are no procurement restrictions on tires since they are purchased by the contractor under contract, and not directly by the County.

Question 7: Would the County please provide copies of the past two years Annual Fleet Maintenance Reviews from the current contractor?

Answer: Annual reviews are not available.

Question 8: Would the County please provide the current and previous year's annual fleet maintenance Target contract amount?

Answer: Please see the attached amendment 3 and 4.

Question 9: Would the County please provide the Non-Target spend for the current and previous contract years?

Answer: See chart below. Non-Contract rates include sales taxes.

	<u>Non-Contract</u>
FY16 (July-Feb)	\$741,063.19
FY15	\$868,453.17
FY14	\$853,844.34
FY13	\$749,797.17
FY12	\$656,474.51

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**AMENDMENT THREE (3) TO THE
FLEET MANAGEMENT AND VEHICLE MAINTENANCE CONTRACT DATED JUNE 24, 2011 FOR
THE COUNTY OF GEORGETOWN, SOUTH CAROLINA**

This amendment is made this 1st day of July by and between the County of Georgetown, South Carolina (the "County") and First Vehicle Services, Inc. (the "Contractor").

WHEREAS, the County and the Contractor now desire to amend the contract in accordance with Section 22.02 of the contract as described below.

THEREFORE, in consideration of the mutual benefits, rights and obligations derived from the Contract, the County and the Contractor hereby agree to extend, and reaffirm the Contract as below.

(1) The Operating Target for the twelve (12) months commencing on July 1, 2014 and ending on June 30, 2015 will remain as follows:

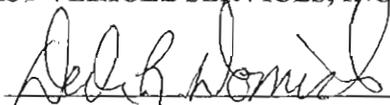
Labor	\$369,936
Parts	181,574
Overhead	69,056
Administrative	38,349
Management Fee	38,349
Total	<u>\$697,265</u>

The approved Operating Target budget for the Contract extension beginning July 1, 2014 through June 30, 2015 is Six Hundred, Ninety Seven Thousand, Two Hundred and Sixty Five Dollars (\$697,265).

IN WITNESS WHEREOF, the County and Contractor hereto have affixed their respective signatures as of the date indicated below:

FIRST VEHICLE SERVICES, INC.

WITNESS:

By: 

Dale R. Domish
Senior Vice President

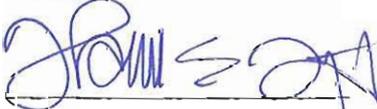


COUNTY OF GEORGETOWN, SC

By: 

The Honorable Johnny Morant
County Council Chairman

ATTEST:



Theresa Floyd, Clerk to Council

**AMENDMENT FOUR (4) TO THE FLEET MANAGEMENT AND VEHICLE
MAINTENANCE CONTRACT DATED JUNE 24, 2011 FOR THE COUNTY OF
GEORGETOWN, SOUTH CAROLINA**

This amendment is made this 1st day of July by and between the County of Georgetown, South Carolina (the "County") and First Vehicle Services, Inc. (the "Contractor").

WHEREAS, the County and the Contractor now desire to amend the contract in accordance with Section 22.02 of the contract as described below

THEREFORE, in consideration of the mutual benefits, rights and obligations derived from the Contract, the County and the Contractor hereby agree to extend, amend and reaffirm the Contract as follows:

(1) The Operating Target for the twelve (12) months commencing on July 1, 2015 and ending on June 30, 2016 is amended as follows:

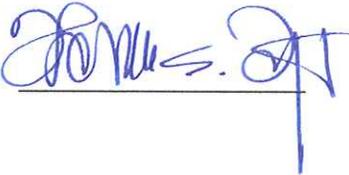
Labor	376,225
Parts	184,661
Overhead	70,230
Administrative	39,001
Management Fee	<u>39,001</u>
Total	\$709,118

The approved Operating Target budget for the Contract extension July 1, 2015 through June 30, 2016 is Seven Hundred and Nine Thousand and One Hundred and Eleven Dollars (709,118).

IN WITNESS WHEREOF, the County and Contractor hereto have affixed their respective signatures as of the date indicated below:

COUNTY OF GEORGETOWN, SOUTH CAROLINA

Attest:



By:

Johnny Morant

Georgetown County, SC Chairman

Date: MAY 26 2015

FIRST VEHICLE SERVICES, Inc.

Attest:



By:

Dale R. Domish

Senior Vice President

Date: 6-1-15



ADDENDUM ACKNOWLEDGEMENT

Bid #16-001

Professional Fleet Management & Maintenance Mandatory Submittal Form

To be returned with the final proposal submission to Georgetown County.

COMPANY NAME: _____

- | | | |
|-------------------------------------|----------------------------------|---------------------|
| <input checked="" type="checkbox"/> | Addendum #1 Received Date: _____ | Initialed By: _____ |
| <input checked="" type="checkbox"/> | Addendum #2 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #3 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #4 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #5 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #6 Received Date: _____ | Initialed By: _____ |

If your Bid submission has already been mailed, acknowledgment may be provided by faxing this form to (843)545-3500, or attaching a digital scan and sending by e-mail. .

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