



Georgetown County, South Carolina

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ADDENDUM #1 TO BID #16-001

BID NUMBER: 16-001

ISSUE DATE: Monday, March 28, 2016

OPENING DATE: Wednesday, April 20, 2016

OPENING TIME: 3:30 PM (NIST Eastern)

Bid Opening Location: Georgetown County Historic Courthouse, Suite #239 (Purchasing)

Pre-Bid Conference/Site Inspection: [Voluntary site visits of the maintenance shop by prior appointment only]

PROCUREMENT FOR: Professional Fleet Management & Maintenance

Commodity Code(s): **96137**

This addendum will amend **BID #16-001, Professional Fleet Management & Maintenance** originally issued on Friday, March 18, 2016. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original bid documents are also available online at: <http://www.georgetowncountysc.org>, select Quick Links, "Bid Opportunities" and "Current Bids."

Question 1: Due to expanded requirements and duties of the prospective contract awardee, as depicted in the RFP, more time is necessary to fully examine the requirements and formulate a business plan that will be fully compliant with the intent of the solicitation. Can the response date of April 13, 2016 be extended to April 20, 2016?

Answer: Yes, this will be allowed as it is to the benefit of the County to get as many responsive bidders as possible. Therefore, please see the new schedule listed below for changes of dates and times for questions and the public bid opening. The new REVISED schedule will be as follows:

Time Line: RFP #16-001

Item	Date	Time	Location
Date of Issue:	Friday, March 18, 2016	n/a	n/a
Pre-Bid Facility Site Inspection:	By Prior Appointment Only	n/a	On site
Inquiry Cut-Off Time:	Wednesday, April 13, 2016	5:00PM ET	Suite 239
Bids Must Be Received On/Before:	Wednesday, April 20, 2016	3:30PM ET	Suite 239
Public RFP Opening & Tabulation:	Wednesday, April 20, 2016	3:30PM ET	Suite 239

Question 2: Can the vehicle and equipment listing be formatted in an Excel spreadsheet to show columns for Vehicle mfg date; Vehicle make and model; vehicle mileage/hours; vehicle using department?

Answer: Please see “(REVISED)-ATTACHMENT G” listing in Excel format on our website.

Question 3: What is the annual amount spent on this contract in the past year(s)?

Answer: See chart below. Contract rates do not reflect any cost savings.

	<u>Contract</u>
FY16 (July-Feb)	\$467,324.57
FY15	\$690,643.25
FY14	\$688,536.63
FY13	\$680,495.54
FY12	\$680,376.95

Question 4: What is the FMIS currently in place?

Answer: The FMIS currently in place is INFOR Fleet Management Information System.

Question 5: Can the new contractor use the existing FMIS and modify as needed?

Answer: According to the department, no, the new contractor cannot use the existing FMIS and modify as needed.

Question 5: What is the amount of the current parts inventory expected to be purchased by the new contractor?

Answer: The current parts inventory fluctuates daily, but is estimated to range from \$38,000 to \$48,000.

Question 6: Can a current parts inventory be provided?

Answer: No, the current parts inventory is not available at this time.

Question 7: What was the amount spent on parts annually during the past five years contract term?

Answer: The average amount spent on parts for the past five years is \$181,189.

Question 8: Will all work be done, with parts delivered to, the one identified location of Georgetown County Public Works Facility (located at 2242 Browns Ferry Road (SC-51), Georgetown, SC)?

Answer: Parts are generally delivered to the Public Works Facility, however, the contractor will be required to perform certain service work at various locations throughout the county to support the various operations included but not limited to Fire Stations, Public Works outpost facilities, landfill, and convenience center facilities, et al. All fuel will be delivered by the maintenance contractor to all satellite County owned Diesel fuel tanks.

Question 9: How many employees total are currently performing the work required for this contract?

Answer: There are currently seven (7) service technicians daily. Additional help is brought in by the contractor as needed.

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ADDENDUM ACKNOWLEDGEMENT

Bid #16-001

Professional Fleet Management & Maintenance **Mandatory Submittal Form**

To be returned with the final proposal submission to Georgetown County.

COMPANY NAME: _____

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|-------------------------------------|----------------------------------|---------------------|
| <input checked="" type="checkbox"/> | Addendum #1 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #2 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #3 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #4 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #5 Received Date: _____ | Initialed By: _____ |
| <input type="checkbox"/> | Addendum #6 Received Date: _____ | Initialed By: _____ |

If your Bid submission has already been mailed, acknowledgment may be provided by faxing this form to (843)545-3500, or attaching a digital scan and sending by e-mail. .

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