



# County of Georgetown, South Carolina

129 Screven Street, Suite 239 · Georgetown, SC 29440-3641  
Post Office Box 421270, Georgetown, SC 29442-4200  
(843)545-3083 · Fax (843)545-3500 · [purch@gtcounty.org](mailto:purch@gtcounty.org)

## INVITATION FOR BIDS

BID NUMBER: 15-018

ISSUE DATE: Friday, June 19, 2015

**OPENING DATE: Wednesday, July 15, 2015**    **OPENING TIME: 3:30 PM (Eastern NIST)**  
Bid Opening Location: Georgetown County, SC Courthouse, Suite #239, (Purchasing Conference Room)

Pre-Bid Conference/Site Inspection: [none]

**PROCUREMENT FOR:** Used Commercial Rural Fire Pumpers (Quantity-4)  
Commodity Code(s): 07057

Subject to the conditions, provisions and the enclosed specifications, sealed bids will be received at the location and time stated herein and will be publicly opened and read.

**MAILING ADDRESS:**

County, SC of Georgetown  
Post Office Drawer 421270  
Georgetown SC 29442-4200  
Attn: Purchasing

**STREET ADDRESS:**

Georgetown County, SC Courthouse  
129 Screven Street, Suite 239  
Georgetown SC 29440-3641  
Attn: Purchasing

**IMPORTANT OFFEROR NOTES:**

- 1) Bid Number & Title must be shown on the **OUTSIDE** of the delivery package.
- 2) Federal Express does **not** guarantee delivery to Georgetown, SC before 4:30 PM Eastern Time on Primary Overnight Service.
- 3) **United Parcel Service (UPS) does** guarantee delivery to Georgetown, SC before 10:30 AM Eastern Time **on Next Day "Early AM" Service.**
- 4) You must register a contact name, company name, fax and/or e-mail with the Purchasing Office as below to ensure your name will be added to the contact list for future amendments and addenda.

**Purchasing Contacts:**

**Ann Puckett**  
Phone (843)545-3083  
Fax: (843)545-3500  
E-mail: [apuckett@gtcounty.org](mailto:apuckett@gtcounty.org)

**Kyle Prufer**  
(843)545-3082  
(843)545-3500  
[kprufer@gtcounty.org](mailto:kprufer@gtcounty.org)

This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County, SC Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.



# Intent to Respond

**REF: Bid #15-018, Used Commercial Rural Fire Pumpers (Quantity-4)**

If your company intends to respond to this solicitation, please complete and promptly return this form to assure that you can be included on the mailing list to receive all addenda regarding this project.

It is not necessary to return any other portion of the bid documents if you are not bidding.

Failure to return the Intent to Respond shall not be sufficient cause to rule a submittal as non-responsive; nor does the return of the form obligate an interested party to submit a response. Georgetown County, SC's efforts to directly provide interested parties with addenda or additional information are provided as a courtesy only, and do not alleviate the respondent from their obligation to verify they have received and considered all addenda. All addenda are published and available on the County, SC website at [www.gtcounty.org](http://www.gtcounty.org) select "Bid Opportunities" from the Quick Links box on the home page.

Our firm **does** intend on responding to this solicitation.

Our firm **does not** intend on responding to this solicitation.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Please return this completed form to Kyle Prufer, Purchasing Officer**

- by e-mail to [purch@gtcounty.org](mailto:purch@gtcounty.org)
- or by FAX to (843)545-3500.

[End of Intent to Respond]

**Time Line: Invitation for Bids #15-018**

<b>Item</b>	<b>Date</b>	<b>Time</b>	<b>Location*</b>
<b>Advertised Date of Issue:</b>	Friday, June 19, 2015	n/a	n/a
<b>Pre-Bid Conference/Site Inspection:</b>	(none)	n/a	n/a
<b>Deadline for Questions:</b>	Wednesday, July 08, 2015	3:00PM ET	Suite 239
<b>Bids Must be Received on/or Before:</b>	Wednesday, July 15, 2015	3:30PM ET	Suite 239
<b>Public Bid Opening &amp; Tabulation:</b>	Wednesday, July 15, 2015	3:30PM ET	Suite 239
<b>Award Decision by County Council:</b>	Tuesday, July 28, 2015	5:30PM ET	Chambers

\*All locations in the Old County, SC Courthouse, 129 Screven Street, Georgetown, SC unless otherwise stated.

**INVITATION TO BID**

**Bid #15-018, Used Commercial Rural Fire Pumpers (Quantity-4)**

**1.00 INTRODUCTION**

- 1) Georgetown County, SC Fire & EMS invites responsive and responsible bidders to submit responses for the purchase of four (4) units that will be located in newly established fire substations as first due. The equipment specified herein must be onsite and operational no later than September 01, 2015.
- 2) The County, SC requires that a bid be submitted before 3:30PM Eastern Time on Wednesday, July 15, 2015 to the County Purchasing Officer as instructed herein. Bids submitted after this date and time will not be accepted. The County will not accept e-mail or FAX bids. The County will evaluate the bid responses for the purpose of selecting four (4) individual apparatus from responsive and responsible bidders based on the best value as determined to be in the best interest of Georgetown County.
- 3) While any offeror may submit proposals for a single unit, for multiple or for all units, there should be no expectation that the County will select all units from a single supplier, but that each apparatus will be considered on its own merits, cost and current location.

**2.00 BUDGET**

The maximum purchase cost for each apparatus is budgeted not to exceed \$20,000, which will not include transportation, SC Sales Tax, Tags and Registration costs. This will establish each substation and allow the County to rotate newer equipment into these locations as replacement budgets allow in future fiscal years. The County will have to consider each apparatus will be on its own merits, including age and current condition, loose equipment included, cost and current location.

**3.00 SPECIFICATIONS & REQUIREMENTS**

Each apparatus must include at a minimum the following equipment and capabilities:

- 1) Drive Train: Automatic Transmission (Mandatory)
- 2) Cab Type: 2-Door Commercial (Minimum)
- 3) Cab HVAC: mandatory
- 4) Water Tank: Poly or Metal (1000-gallon minimum)
- 5) Pump: 750-GPM (minimum)
  - a) Current NFPA Pump Certification (Mandatory)
  - b) Section intake capable with (2) hard hose sections (driver side and officer side)

- c) Pump Outputs: minimum of (2) driver side and (1) officer side
- 6) Diesel Engine (ULS)
- 7) Ladder Storage
- 8) Equipment Storage Compartments
- 9) Scene Lights
- 10) Siren Operable (Electro/Mechanical)
- 11) NFPA Warning Lights Operable
- 12) Generator

There must be an “Information for Equipment Evaluation” form, a “Bid Submittal” form and an “Exceptions Page” completed for each engine to be considered. Please copy these forms to provide as many as you need for the engines you are proposing. Only a single “Substitute for W-9” form is needed for each payee.

#### **4.00 EVALUATION CRITERIA**

##### 1) Award of Bid

In determining the lowest responsive and responsible bidder(s), there shall be considered the following:

- a) Purchase Cost,
- b) Age of the Apparatus,
- b) Mileage,
- c) Engine Operating Hours,
- d) Water Tank Capacity,
- e) Pump GPH Capacity,
- f) Current ISO Pump Certification,
- g) Current Proximity to Georgetown County, SC,
- h) Included loose equipment, and
- i) Availability of Replacement Parts

[The remainder of this page intentionally left blank.]



**Instructions for Providers**  
**Bid #15-018, Used Commercial Rural Fire Pumpers (Quantity-4)**

1) **Submission of Questions**

Questions must be submitted in writing via electronic mail, facsimile or postal mail to the Issuing Officer no later than the “Deadline for Questions” cutoff identified in the Bid Timeline on page two (2) in order to generate an official answer. All written questions will receive an official written response from the Georgetown County Purchasing Office (GCPO) and will become addenda to the solicitation.

GCPO reserves the right to reject or deny any requests made by the provider.

Impromptu, unwritten questions are permitted and verbal answers may be provided, but are only intended as general direction and will not represent the official GCPO position. The only official position of GCPO is that which is stated in writing and issued in the solicitation as addenda thereto.

No other means of communication, whether oral or written, shall be construed as a formal or official response/statement and may not be relied upon. **SEND QUESTIONS TO:**

Kyle Prufer, Purchasing Officer  
Post Office Box 421270, Georgetown, SC 29442-1270  
Fax: (843) 545-3500  
Email: [kprufer@gtcounty.org](mailto:kprufer@gtcounty.org)

- 2) Written sealed public bids shall be received in the Purchasing Office, Second Floor, Suite 239, 129 Screven Street, Georgetown, SC until the cut-off time shown in the bid timeline on page (2) of this document. Bids will then be publicly and promptly opened at the designated time by the Purchasing Officer. Bids that are not in the Purchasing Officer’s possession prior to the stated opening date and time will be considered **NON RESPONSIVE** and returned unopened. An official authorized to bind the offer must sign all proposals submitted.

3) **IMPORTANT OFFEROR NOTES:**

- a) Bid Number & Title must be shown on the **OUTSIDE** of the delivery package.
- b) Federal Express does **NOT** guarantee delivery to Georgetown, SC before 4:30 PM Eastern Time on Next Day Service.
- c) UPS **WILL** guarantee delivery to Georgetown, SC before 10:30 AM Eastern Time on Next Day “Early AM” Service.

4) **Inclement Weather/Closure of County Courthouse**

If the County Courthouse is closed for business at the time scheduled for bid opening, for whatever reason, sealed bids will be accepted and opened on the next scheduled business day, at the originally scheduled time.

- 5) This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.

- 6) One (1) unbound, reproducible ORIGINAL of each proposal must be submitted in a sealed envelope and clearly marked on the outermost container as follows:

**OFFEROR'S NAME**  
**BID ITEM NAME**  
**BID NUMBER**

7) Definitions:

- a) The terms “Proposer”, “Offeror”, “Vendor” or “Bidder” refer to those parties who are submitting sealed responses for the work set forth in this document to the OWNER, as distinct from a sub-bidder who provides a bid to the Bidder. The term “Contractor” refers to the successful Bidder.
- b) The terms “Owner” and “County” refer to the County of Georgetown, South Carolina.
- c) Where the words “shall” or “must” are used, it signifies an absolute minimum function or capacity that, if not satisfied, may result in disqualification.
- d) Where the words “should”, “may”, or “is desirable” are used, it signifies desirable, but not mandatory functions or capacities. Bidders who are able to provide these functions or capacities may be evaluated more favorably than those who cannot.

8) Correction or Withdrawal of Bids; Cancellation of Awards

An offeror must submit in writing a request to either correct or withdraw a bid to the Procurement Officer. Each written request must document the fact that the offeror’s mistake is clearly an error that will cause him substantial loss.

- a) Correction of awards : An offeror shall not be permitted to correct a bid mistake after bid opening that would cause such offeror to have the low bid unless the mistake in the judgment of the Procurement Officer is clearly evident from examining the bid document; for example, extension of unit prices or errors in addition.
- b) Cancellation of awards prior to performance: When it is determined after an award has been issued but before performance has begun that Georgetown County’s requirements for the goods or services have changed or have not been met, the award or contract may be canceled and either reawarded or a new solicitation issued.

- 9) Faxed or E-mailed bids will not be accepted by Georgetown County.

- 10) If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact the purchasing office as soon as possible.

- 11) Any deviations from the specifications or modification of this bid and any extra or incidental work or reductions in work shall be set forth in writing and signed by both parties prior to making such change. Any increase or decrease in the bid price resulting from such change shall be included in writing.

- 12) Exceptions: The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled “Exception(s) to Bid Conditions and Specifications,” and shall be attached to the bid. When Proposers find instances where they must take exception with certain requirements or specifications of the bid, all exceptions shall be clearly identified. Written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the County of Georgetown, and a description of the advantage to be gained or disadvantages to be incurred by the County as a result of these exceptions. If none, write “NONE”.

- 13) Georgetown County reserves the right to reject any or all bids, and to waive as an informality any irregularities contained in any bid as may be deemed in the best interest of the County. Georgetown County further reserves the right to reject any bid submitted, at its sole option, that the vendor may not be able to meet the service requirements of the bid.
- 14) Affirmative Action: The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of age, race, color, religion, sex, national origin or physical handicap. The following are incorporated herein by reference: 41 C.F.R. 60-1.4, 60-250.4 and 60-741.4.
- 15) Inclusion and participation of disadvantaged, small, and local business entities is strongly encouraged, but minimum participation standards are not in effect for this project.
- 16) Bidders must clearly mark as "confidential" each part of their bid which they consider to be proprietary information that could be exempt from disclosure under section 30-4-40, Code of Laws of South Carolina 1976, as amended (Freedom of Information Act). If any part is designated as confidential, there must be attached to that part an explanation of how this information fits within one or more categories listed in section 30-4-40. The County reserves the right to determine whether this information should be exempt from disclosure and no legal action may be brought against the County or its agents for its determination in this regard.
- 17) CERTIFICATION REGARDING DRUG-FREE WORKPLACE:  
The contractor certifies that the vendor(s) will provide a "drug-free workplace" as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.
- 18) Certification of Non-Segregated Facilities  
The federally-assisted construction contractor certifies that he does not maintain or provide, for his employees, any segregated facilities at any of his establishments and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally-assisted construction contractor certifies that he will not maintain or provide, for his employees, segregated facilities at any of his establishments and that he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The federally-assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this Contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The federally assisted construction contractor agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that he will retain such certifications in his files.

19) Nothing herein is intended to exclude any responsible vendor, his product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.

20) Acknowledgement of Addenda

Each contractor is responsible to verify the number of total addenda issued prior to bid. **Failure to acknowledge all addenda may disqualify the bidder.** All addenda are posted by the County at the website located at [www.gtcounty.org](http://www.gtcounty.org), select "Purchasing" and "Current Bids". It is each proposer's responsibility to verify that all addenda have been received and acknowledged.

21) Bids must be made on Proposal or Bid Form furnished or will be rejected. Proposals shall be typewritten or written in ink on the form prepared by the County. The person signing the bid shall initial all corrections or erasures.

22) Invoicing and Payment

The firm shall submit invoices on a frequency to be determined, as agreed upon by the County, for each payment requested. Such invoice shall also include a detailed breakdown of all charges. All such invoices will be paid within thirty (30) days unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The firm shall provide complete cooperation during any such investigation. All invoices shall be forwarded to the following address:

County of Georgetown  
Accounts Payable  
P.O. Box 421270  
Georgetown, SC 29442-1270

Individual contractors shall provide their social security numbers, and proprietorships, partnerships, and corporations shall provide their federal employer identification number on the pricing form.

23) South Carolina Sales Tax

The County of Georgetown, SC is not exempt and pays the appropriate SC sales tax on all applicable purchases. Effective May 01, 2015, the sales tax rate will increase from 6% to 7% which includes a VAT for Georgetown County.

24) Assignment of Contract

This contract may not be assigned in whole or part without the written consent of the Purchasing Officer.

25) Termination

Subject to the provisions below, the contract may be terminated by the County upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval of the County until said work or services are completed and accepted.

a. Termination for Convenience

In the event that this contract is terminated or canceled upon request and for the convenience of the County, without the required thirty (30) days advance written notice, then the County shall negotiate reasonable termination costs, if applicable.

b. Termination for Cause

Termination by the County for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty

(30) days advance notice requirement is waived in the event of Termination for Cause.

c. **Non-Appropriation:**

**It is understood and agreed by the parties that in the event funds are not appropriated in the current fiscal year or any subsequent fiscal years, this contract will become null and void and the County will only be required to pay for services completed to the satisfaction of the County.**

26) Default

In case of default by the contractor, for any reason whatsoever, the County may procure the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law

27) Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

28) Applicable Laws

This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina, U.S.A.

29) Claims and Disputes:

All claims, disputes and other matters in question between parties arising out of, or relating to, this Agreement, or the breach thereof, shall be decided in the Circuit Court of the Fifteenth Judicial circuit in Georgetown County, South Carolina. By executing this Agreement, all parties specifically consent to venue and jurisdiction in Georgetown County, South Carolina and waive any right to contest jurisdiction and venue in said Court.

30) Rights of County

The County reserves the right to reject all or any part of any bid, waive informalities and award the contract to the lowest responsive and responsible bidder to best serve the interest of the County.

31) Notice of Award

A ***Notice of Intent to Award*** will be mailed to all respondents.

32) Protest

Bidders may refer to Sections 2-67, 2-73, and 2-74 of Ordinance #2008-09, also known as the Georgetown County, South Carolina Purchasing Policy to determine their remedies concerning this competitive process. The failure to be awarded a bid shall not be valid grounds for protest.

33) Debarment

By submitting a bid, the offeror certifies to the best of its knowledge and belief, that it and its principals, sub-contractors and assigns are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State or local department or agency. A copy of the County's debarment procedure in accordance with Section 2-68 of Ordinance #2008-09, also known as the Georgetown County, South Carolina Purchasing Policy is available upon request.

34) Use of Brand Names (If Appropriate)

Unless otherwise stated in an Invitation for Bid, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named; it conveys the general style, type, character, and quality of the article desired, and any article which the County in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. Any catalog, brand name or manufacturer's reference used in bid invitation is descriptive - NOT restrictive - it is to indicate type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than reference or specifications, bid must show manufacturer, brand or trade name, catalog number, etc. of article offered. If other than brand(s) specified is offered, illustrations and complete description must be submitted with bid. Samples may be required. If bidder makes no other bid and takes no exception to specifications or reference data, he will be required to furnish brand names, numbers, etc., as specified. Bidders must certify that item(s) bid upon meet and/or exceed specifications.

35) Bid Tabulation Results

Vendors wishing to view the bid tabulation results may visit the Georgetown County, SC web-site at: <http://www.georgetowncountysc.org>. Select "Purchasing", then "Bids Information" and double click the link under the individual bid listing.

36) The Bidder hereby certifies that he or she has carefully examined all of the Documents for the project, has carefully and thoroughly reviewed this Request for Bid/Quotation, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this Bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid/ Documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

37) Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor's submittal to be declared null and void.

38) Response Clarification

Georgetown County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.

39) Vendor Checklist

The items indicated below must be returned as a part of the Bid Submission package:

- Mandatory Bid Submittal Form (One for Each Apparatus)
- Information for Equipment Evaluation" Form (One for Each Apparatus)
- Mandatory Exceptions Page (One for Each Apparatus)
- Substitute for Form W-9 (One for Each Provider)

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**SUBSTITUTE FOR FORM W-9**  
**MANDATORY BID SUBMISSION FORM**

Pursuant to Internal Revenue Service Regulations, you must furnish your Taxpayer Identification Number (TIN) to Georgetown County. If this number is not provided, you may be subject to a 26% withholding on each payment.

**INDIVIDUAL OR OWNER'S NAME** \_\_\_\_\_

(Sole Proprietor Must Provide Individual Name along with Business Name)

**LEGAL BUSINESS NAME (d/b/a):** \_\_\_\_\_

**ADDRESS:**

( \_\_\_\_\_  
( \_\_\_\_\_  
( \_\_\_\_\_

**9 DIGIT TAXPAYER IDENTIFICATION NUMBER (TIN)**

(Individual Must Provide SS#; Sole Proprietorship may provide SS# or EIN#)

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Employer Identification Number \_\_\_\_\_ - \_\_\_\_\_

**BUSINESS DESIGNATION**

- Individual, Sole Proprietor, or Single-Member LLC
- S-Corporation
- Trust/Estate
- Non-Profit Organization/501(a)
- Limited Liability Company (Must Circle the appropriate Tax Classification):  
C = Corporation S = S Corporation P = Partnership
- C-Corporation
- Partnership
- Governmental Entity
- Other: \_\_\_\_\_

**PRINCIPAL BUSINESS ACTIVITY** (List Type of Service or Product Provided):

\_\_\_\_\_

MEDICAL SERVICES PROVIDER       ATTORNEY/LEGAL SERVICES PROVIDER

**CERTIFICATION** Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person; and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. *The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid back-up withholding.*

Signature: \_\_\_\_\_

Date \_\_\_\_\_



**MANDATORY BID SUBMISSION FORM**  
**Information for Equipment Evaluation**

Fire Department/Owner: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Daytime Phone: (\_\_\_\_)\_\_\_\_\_ Fax: (\_\_\_\_)\_\_\_\_\_

E-mail: \_\_\_\_\_

Fire Department Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Nearest Airport (for scheduling inspections): \_\_\_\_\_

Apparatus:

Year: \_\_\_\_\_ Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

Body Material: \_\_\_\_\_ # of Cabinets: \_\_\_\_\_

Cab & Chassis:

Make: \_\_\_\_\_ Model: \_\_\_\_\_

VIN#: \_\_\_\_\_ Mileage: \_\_\_\_\_

Vehicle Dimensions: Height: Ft. \_\_\_\_ In. \_\_\_\_ Width: Ft. \_\_\_\_ In. \_\_\_\_ Length: Ft. \_\_\_\_ In.

GVW: \_\_\_\_\_ Wheelbase: In. \_\_\_\_\_ # of Axles: \_\_\_\_\_ AWD: Y  N

Cab Type: \_\_\_\_\_ Cab Material: Color: \_\_\_\_\_

# of Occupants: \_\_\_\_ # of Seats: \_\_\_\_\_ SCBA Seats: Y  N  # SCBA Holders: \_\_\_\_

Brakes: Air  Hydraulic  Anti-Lock  Air Conditioner: Y  N

Tire Condition: (tread & age): \_\_\_\_\_

Tire Size: Front: \_\_\_\_\_ Rear: \_\_\_\_\_

Engine:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Fuel: \_\_\_\_\_ Turbo:

Y  N  Horsepower: \_\_\_\_\_ # of Cylinders: \_\_\_\_\_ Hours: \_\_\_\_\_

Automatic Transmission (Mandatory):

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Type: \_\_\_\_\_

Speeds: \_\_\_\_\_

Pump & Plumbing (If Applicable):

Make: \_\_\_\_\_ Model: \_\_\_\_\_ GPM: \_\_\_\_\_

Stages: \_\_\_\_\_ Location: \_\_\_\_\_

Last Pump Test: \_\_\_\_\_ Pump & Roll: Y  N

If Yes, Describe Method (PTO etc.): \_\_\_\_\_

Water Tank Size: \_\_\_\_\_ Water Tank Material: \_\_\_\_\_

Foam System: (make, model/gpm if applicable): \_\_\_\_\_ Foam

Tank Material (if applicable): \_\_\_\_\_

Please provide number, size and location of the following:

Deck gun:	
Booster reel:	
Discharges:	
Pre-connects:	
Intake suctions:	
Dumps:	
Affixed Equipment:	
Lightbar: (size/type/mfg.)	
Warning lights: (type/make/model)	
Siren: (type/make/model)	
Mobile radio: (band/channels/make/model)	
Generator: (size/type/mfg.)	
Scene lights: (portable/type/quantity)	

Is this vehicle original, or has it been refurbished? (explain): \_\_\_\_\_

\_\_\_\_\_

Describe rusted or corroded areas (location & degree): \_\_\_\_\_

\_\_\_\_\_

Mechanical or cosmetic repairs needed: \_\_\_\_\_

\_\_\_\_\_

Recent mechanical repairs: \_\_\_\_\_

\_\_\_\_\_

Additional comments/special features: \_\_\_\_\_

Overall condition of vehicle:  Excellent  Good  Fair  Poor

Reason for selling: \_\_\_\_\_

Asking price: \_\_\_\_\_ Availability date: \_\_\_\_\_

Equipment List (Additional Items Included in Sale) Check (✓) and Describe all equipment that will remain with the vehicle:

(✓)	Additional Items Included:	Description
	SCBA: (make/model/quantity)	
	SCBA bottles: (make/model/quantity)	
	Ladders: (size/type/mfg.)	
	Suction hose: (hard/soft/size/quantity)	
	Hose: (type/size/thread)	
	Hose bed cover: (type/material)	
	Brass/appliances: (type/size/thread)	
	Spanner/hydrant wrenches: (quantity)	
	Adapters: (size/type/thread/quantity)	
	Pike poles/hooks: (type/size)	
	Axes: (type/weight)	
	Extinguishers: (size/type/make)	
	Hand lights: (make/model/quantity)	
	Fans/blowers: (size/make/model)	
	Other: (please describe)	

Is the TITLE or MSO readily available? Y  N

Are digital photos available and attached? Y  N

Completed by: (Name) \_\_\_\_\_

Signature: \_\_\_\_\_

Date Completed: \_\_\_\_\_

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# MANDATORY BID SUBMITTAL FORM

## Bid #15-018

### Bid #15-018, Used Commercial Rural Fire Pumpers (Quantity-4)

The undersigned, on behalf of the vendor, certifies that: (1) this bid is made without previous understanding, agreement or connection with any person, firm or corporation making a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understand and accept all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

1. Name of Company submitting bid \_\_\_\_\_
2. Cost of Apparatus, as equipped:     \$ \_\_\_\_\_
3. Payment Method:     Certified Check             Bank Cashiers' Check             County Business Check
4. Contact Address: \_\_\_\_\_  
\_\_\_\_\_
5. Contact Person \_\_\_\_\_
6. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_
7. E-Mail address \_\_\_\_\_
8. Remittance Address: \_\_\_\_\_  
\_\_\_\_\_
9. Accounting Contact \_\_\_\_\_
10. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_
11. E-Mail address \_\_\_\_\_
12. FEIN or Social Security Number: \_\_\_\_\_
13. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor's submittal to be declared null and void.
14. The lowest or any proposal will not necessarily be accepted and the County reserves the right to award any portion thereof. I/We, the undersigned, hereby confirm that all the above noted documents for Bid/Request for Proposal No. 15-018 were received.

15. INFORMATION ONLY:  
Our company accepts VISA government procurement cards.  
Our company does not accept VISA government procurement cards.

16. Printed Name of person binding bid \_\_\_\_\_

17. Signature (X) \_\_\_\_\_

18. Date \_\_\_\_\_

**NOTE: THE ENTIRE IFB PACKET NEED NOT BE RETURNED. Please be sure to provide the requested number of copies of all offeror provided attachments. Thank you.**

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# EXCEPTIONS PAGE

## MANDATORY BID SUBMISSION FORM

List any areas where you cannot or will not comply with the specifications or terms contained within the bid documentation. If none, write "NONE".