STATE OF SOUTH CAROLINA	)	IN THE COURT OF GENERAL SESSIONS
	)	FIFTEENTH JUDICIAL CIRCUIT
COUNTIES OF HORRY AND	)	
GEORGETOWN	)	**ADMINISTRATIVE ORDER**

To: SOLICITOR'S OFFICE, PUBLIC DEFENDER'S OFFICE, and ALL MEMBERS OF THE PRIVATE BAR, CLERK OF COURT OF HORRY COUNTY, CLERK OF COURT OF GEORGETOWN COUNTY, SHERIFF OF HORRY COUNTY and SHERIFF OF GEORGETOWN COUNTY

Re: JANUARY 1, 2020 ~ December 31, 2020 ~ GENERAL SESSIONS

FILED
GEORGETOWN COUNTY
2020 JAN 10 AM 9:09
ALICE VERNATE
CLERK OF COURT

Pursuant to the authority granted to me as Administrative Judge of the Court of General Sessions of the Fifteenth Judicial Circuit, effective January 1, 2020. It is

ORDERED that all terms of General Sessions Court shall start promptly at **9:30 a.m.** for each day of the term, unless changed by the Presiding Judge for that week. All Solicitors, Public Defenders, Court personnel, and Defendants in jail or out on bond shall be present in the appropriate courtroom by **9:00 a.m.**, and prepared to go forward with the work of the Court. It is further

ORDERED any vacations or requests to be excused for other reasons during the time periods of regularly scheduled General Sessions Court, shall only be signed by the Administrative Judge for General Sessions. If there is an immediate emergency the attorney may also approach the Administrative Judge for Common Pleas for a protection order. It is further

ORDERED the Solicitor and the Circuit Public Defender of Horry and Georgetown County shall appoint one member of their staff to view the jury venire at the jury qualification for that week. All other members of their respective staffs shall be available for the work of the Court. It is further

ORDERED that the Solicitor's Office shall produce a Trial Roster of cases for each trial week General Sessions Court. This Roster shall contain no more than twenty (20) cases ready for trial for that week. This Roster shall be produced to the Chief Judge for Administrative Purposes, the Circuit Public Defender of Horry and Georgetown Counties, and all private attorneys on the trial list, at least fourteen (14) days before the Monday of the trial week. No case shall be placed on the Trial Roster unless all discovery has been previously transmitted to the defense counsel. It is further

ORDERED that all Motions for Continuances shall be filed with the Clerk of Court, and copies delivered to the Chief Judge for Administrative Purposes and to the Solicitor/Assistant Solicitor who is responsible for the trial of the case, by **10:00 a.m.** one week prior to the Monday of the trial week. It is further

ORDERED that Defendants who have not signed up to plead guilty during the trial week or who are not on the Trial Roster, shall **not** be subpoenaed to come to Court without prior written authorization of the Chief Administrative Judge. It is further

ORDERED that once a public defender, contract attorney, or conflict appointed lawyer, has received a copy of the warrant, that attorney must meet in person with the Defendant/Client within ten (10) days of that receipt. It is further

ORDERED that this Administrative Order shall go into effect on January 1, 2020, and shall thereafter remain in effect unless rescinded by the Chief Justice of the State of South Carolina or the Chief Administrative Judge of the Court of General Sessions of the Fifteenth Judicial Circuit.

IT IS SO ORDERED.

STEVEN H. JOHN
Chief Administrative Judge
Court of General Sessions
Fifteenth Judicial Circuit

1/10/, 2020

Conway, South Carolina