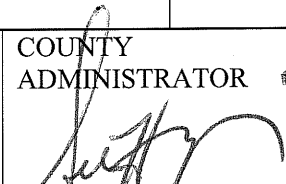


**GEORGETOWN COUNTY**  
**POLICY AND PROCEDURE MANUAL**

SECTION: County Policy		TITLE: Private Dirt Road Hardship Improvements	
SUBJECT: Petition for onetime repair of a private road by a resident of the County based on hardship conditions.			
PURPOSE		To provide a standard procedure for improvements to private roads under hardship conditions.	
POLICY		<p>Any Georgetown County permanent resident may petition Georgetown County Public Works to recommend County Council approval for the one-time-repair of a private unimproved dirt road if the following condition exist:</p> <p style="padding-left: 40px;">◇ If without this repair essential emergency service, handicapped buses/vans and school buses can not proceed to within 50 yards of the residence and the distance off the nearest connecting publicly maintained road does not exceed 1,000 yards. <u>A Letter from either Emergency Services or the School District certifying that the road is impassable to their vehicles and repairs are necessary is required.</u></p>	
PROCESS		<p>Residents of Georgetown County can call the Public Works Office at 545-3438 and request a One-Time Private Road Repair Hardship Petition.</p> <p><b>Certification Process:</b></p> <ol style="list-style-type: none"> <li>1. Petition must include the following supporting documents:             <ol style="list-style-type: none"> <li>a. Letter from either Emergency Services or School District certifying that road is impassable to their vehicles and repairs are required.</li> <li>b. Every Property Owner on the section of the road to be repaired must sign the petition agreeing that: (1) she/he wants the one-time repair to the private unimproved dirt road; (2) she/he will give any needed temporary easement. <u>If temporary easement can not be obtained then road repairs may not be considered.</u></li> </ol> </li> <li>2. Petitions may be submitted at any time during the year.</li> <li>3. All petitions received with required signatures and necessary temporary easement agreements will be examined by Public Works staff. They will examine the history of the road, consider traffic on the road, usage by school bus and any other municipal vehicle, verify the condition of the road, and validate the extent of the hardship conditions of the County resident filling the one-time hardship petition.</li> </ol>	
DATE 05/25/2010	COUNTY ADMINISTRATOR 	POLICY NUMBER	14.11
REVIEW DATE: 05/25/2013		PAGE NUMBER	1 of 2

**GEORGETOWN COUNTY**  
**POLICY AND PROCEDURE MANUAL**

SECTION: County Policy		TITLE: Private Dirt Road Hardship Improvements	
SUBJECT: Petition for one time repair of a private road by a resident of the County based on hardship conditions.			
PURPOSE		To provide a standard procedure for improvements to private roads under hardship conditions.	
CRITERIA		<p>Annually a summary of this information, as well as the extent and cost of the one-time repairs required, will be presented to County Council for approval.</p> <ul style="list-style-type: none"> <li>• The road to be repaired must connect to an existing publicly maintained road within 1000 yards and the road should not possess any unusual features that could cause the repairs to be abnormal.</li> <li>• When the one-time repair is made, another petition for hardship repairs to the same location can not be submitted again for another twelve (12) months from the date of initial repair.</li> <li>• Repairs will make the road passable for emergency vehicles but the unimproved road will not be brought up to Georgetown County road standards.</li> <li>• The cost of materials for repair shall not exceed a \$2,500 maximum.</li> <li>• Letter from either Emergency Services or School District certifying that road is impassable to their vehicles and repairs are required.</li> <li>• All impacted property owners agree to give necessary temporary easements for repairs to be accomplished.</li> </ul>	
LIABILITY		The owners of the property shall agree to hold harmless the County and its agents, employees, or contractors from any and all liability of any nature, for personal injury, property damage, or any other damage arising out of the repairs made or work performed.	
ROAD STATUS		When one-time hardship repairs are completed, the road will still be considered a private road by Georgetown County.	
FUNDING		Road User Fees or other source of funding designated by County Council will be utilized to accomplish hardship repairs.	
ATTACHMENTS		Hardship Private Road Petition	
DATE 05/25/2010	COUNTY ADMINISTRATOR	POLICY NUMBER	14.11
REVIEW DATE: 05/25/2013		PAGE NUMBER	2 of 2

GEORGETOWN COUNTY  
POLICY AND PROCEDURES MANUAL

**Hardship Private Road Petition**

(STATE OF SOUTH CAROLINA)

**PETITION**

(COUNTY OF GEORGETOWN)

We, the undersigned residents and property owners, living on

\_\_\_\_\_ (name of road for improvement)  
in Georgetown County, hereby request Georgetown County to evaluate the referenced road for improvement, which is approximately \_\_\_\_\_ mile(s) long.

We hereby certify that \_\_\_\_\_ separate dwelling units have entrances off of this

(# of houses on the road)

roadway and that school buses [ **DO** ] or [ **DO NOT** ] use this roadway.

We understand that each year the County will rank according to an approved formula all private roads with valid petitions for improvement and those roads with the highest ranking will be recommended for improvement. The recommended list will be based on anticipated funding levels.

**Every property owner** on the road must agree that (1) he/she wants the road improved, and (2) that he/she gives any needed right-of-way. **Unless every property owner agrees to repairs and giving rights-of-way, the road may not be considered.**

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE #</u>	<u>DATE</u>

**Return Petition To:**  
**Georgetown County**  
**Department of Public Services**  
**2236 Browns Ferry Road**  
**Georgetown, SC 29440**

[Additional space provided on the reserve side]