

Georgetown County, South Carolina
Local Hospitality/Local Accommodation Tax
Reporting Form (please print or type)

Copy of SC Sales & Use Tax Return Form ST-3 or ST-388, ST-3T & ST-389 MUST accompany this return.

- Check if change of address Date Changed _____
- Check if new business Date Opened _____
- Business Permanently Closed Date Closed _____

<i>Business Name</i>		<i>Customer Number</i>
<i>Owners Name</i>		<i>Phone Number</i>
<i>Mailing Address</i>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Business Address (IF DIFFERENT from Mailing Address)</i>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>

Complete ONE of the following to show what SALES PERIOD You Are Reporting.

Month _____ Year _____

Quarter _____ Year _____

Annual _____ Year _____

<u>Federal Identification No.</u>
<u>SSN (if no Federal Identification No.)</u>
<u>SC Sales & Use Tax No.</u>

Email Address: _____

COMPUTATION OF TAXES

Local Hospitality Tax

	Line #	
1. Gross Proceeds from Sales (excluding taxes)	1.	_____ . _____
2. Less: Retail Sales NOT Subject to Hospitality Tax (example T-shirts, hats, etc.)	2.	_____ . _____
3. Food and Beverage Sales Subject to Hospitality Tax (Line 1 less Line 2)	3.	_____ . _____
4. Local Hospitality Tax Due: Line 3 times 2% (or .02 or two percent)	4.	_____ . _____

Local Accommodations Tax

5. Gross Proceeds from Sales Subject to Accommodation Tax (excluding taxes)	5.	_____ . _____
6. Less: Rentals Thirty (30) or More Days NOT Subject to Local Accommodation Tax	6.	_____ . _____
7. Rentals Subject to Local Accommodation Tax (Line 5 less Line 6)	7.	_____ . _____
8. Local Accommodation Tax Due: Line 7 times 3% (or .03 or three percent)	8.	_____ . _____
9. Taxes Due (Line 4 + Line 8)	9.	_____ . _____
10. Penalty on Delinquent Taxes: Line 9 times 5% each month late	10.	_____ . _____

IMPORTANT: This return covers the period through the last day of the month & becomes DELINQUENT if payment is POSTMARKED by US POSTAL SERVICE or PRIVATE CARRIER AFTER the 20th day of the following month.

11. TOTAL AMOUNT DUE (Line 9 + Line 10)	11.	_____ . _____
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Make Check Payable To: Georgetown County

Mail to: Georgetown County Finance Dept.
Hospitality/Accommodations Taxes
P.O. Box 421270-1270
Georgetown, SC 29442

Call If Questions: 843-545-3065

"I certify that I have examined this REPORTING FORM, and it is true and correct to the best of my knowledge".

Signature	Position	Phone No.	Date
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